Student's Grievances Redressal Committee

Meeting Minutes (odd Semester – 2021)

Date : 02/12/2021

Time : 02:00 PM - 02:30 PM

Venue : Online

Faculty Members	
Dr. Praveensal C J	Principal
Dr. Mini Tom	Deputy Dean
Dr. Divya Nath K	Associate Professor, EE
Dr. Vidya Chandran	Associate Professor, ME
Mr. Francis Thomas	Assistant Professor, ME
Student Members	
Albert George (STEE Unin Pappachan (STEE	
Ilin Pappachan (STEE	
Renesh M (STM)	E)
Aravind Subramania STCE	
Gayathei S 157C	s)

Grievances / Suggestions of Students

1. Students showed the interest to conduct a cultural fest in December before the X-Mas vacation.

Action Taken

 AARAVAM 2021 – Cultural fest were conducted on 23rd December 2021 for higher semester students. X-Mas celebration was on 22nd December for first years.

Student's Grievances Redressal Committee

Meeting Minutes (odd Semester – 2021)

Date : 16/09/2021

Time : 02:00 PM - 02:30 PM

Venue : Online

Faculty Members	
Dr. Praveensal C J	Principal
Dr. Mini Tom	Deputy Dean
Dr. Divya Nath K	Associate Professor, EE
Dr. Vidya Chandran	Associate Professor, ME
Mr. Francis Thomas	Assistant Professor, ME
Student Members	
Akhil Paulson STEC)
Krishna Prasad (STCE	=)
Johana Jabbal (S5Cs	(5)
Midhun Nail (SSE	c)
Rithu Paul (5, CS	54

Grievances / Suggestions of Students

1. S7 students showed there interest to come to campus since it's their final year. Also third year and second year students wishes to have offline classes in next semester

Action Taken

1. For S7 students, though classes were started in online, by October 2021 it was shifted to offline classes. For S5 and S3 students semester were started offline in November.

Student's Grievances Redressal Committee

Meeting Minutes (Even Semester – 2020)

Date : 8/06/2021

Time : 02:00 PM - 02:30 PM

Venue : Online

Faculty Members		
Dr. Praveensal C J	Principal	
Dr. Mini Tom	Deputy Dean	
Dr. Divya Nath K	Associate Professor, EE	
Dr. Vidya Chandran	Associate Professor, ME	
Mr. Francis Thomas	Assistant Professor, ME	
Student Members	A	
Karen Varghese (SzCE		
Karen Varghese (Szch Devika S (Szeh	2)	
Aswathmols (SEE		
JaganVenugopal (SEC	S2)	
Robet M (SEN	1E2)	

Grievances / Suggestions of Students

1. Covid 19 affected students wish to attend the university exam.

Action Taken

1. As per the covid protocol isolation rooms and all other arrangements were done for covid 19 affected students to write the exam. This was done with the due permission from University.

Student's Grievances Redressal Committee

Meeting Minutes (odd Semester – 2020)

Date

: 3/03/2021

Time : 02:00 PM - 02:30 PM

Venue : Online

Faculty Members		
Dr. Praveensal C J	Principal	
Dr. Mini Tom	Deputy Dean	
Dr. Divya Nath K	Associate Professor, EE	
Dr. Vidya Chandran	Associate Professor, ME	
Mr. Francis Thomas	Assistant Professor, ME	
Student Members		
Alan Antony (SIMEI)		
Sobin Vaughese (SICE2)		
SobinVaughese (SICE2) Lakshmi Santhosh (SZCSI)		
Salman PY (SzEE)		
Gropiknshnan (S3 ME)		

Grievances / Suggestions of Students

1. S1 & S3 students showed interest to come to campus for classes.

Action Taken

- 1. For S1 students nearly 25 days regular classes and model exam were conducted.
- 2. For S3 students lab sessions and lab exams were conducted in campus.

Student's Grievances Redressal Committee

Meeting Minutes (Even Semester – 2020)

Date : 21/01/2021

Time : 02:00 PM - 02:30 PM

Venue : Online

Faculty Members	
Dr. Praveensal C J	Principal
Dr. Anitha G Pillai	Dean Academics
Dr. Mini Tom	Deputy Dean
Dr. Vidya Chandran	Associate Professor, ME
Mr. Francis Thomas	Assistant Professor, ME
Student Members	
Abhishek A. Menon (ECES2)	
Hana Fathirma (CE2 SI)	
Jeswin Joy C ME251)	
Abdul Basith (CE151)	

Grievances / Suggestions of Students

- 1. Students requested to avoid Saturday online classes.
- 2. S1 students showed interest to come to campus for classes.

Action Taken

- 1. Decided to cancel the Saturday classes from next semester.
- 2. Certain branch students were allowed to come to campus for doubt clarification.

Dr. Anitha G Pillai Dean Academics SSET

Student's Grievances Redressal Committee

Meeting Minutes (odd Semester - 2020)

Date : 14/10/2020

Time : 4:00 PM - 4:30 PM

Venue : Online

Faculty Members			
Dr. Anitha G Pillai	Dean Academics		
Dr. Venu P	Dean Student Affairs		
Ms. Sanju Sreedharan	Associate Professor, CE		
Dr. Divya Nath K	Associate Professor, EE		
Ms. Susmi Jacob	Assistant Professor, CSE		
Ms. Sreeja K A	Assistant Professor, EC		
Mr. Aravind P V	Assistant Professor, AU		
Ms. Jesna K Sebastian	Assistant Professor, BSH		
Student Members			
Muhammed Ashkar 7CE			
Zamil Muhammed 7 ME			
Arjun 5CS			
Swathy Harish 7 CS			
Fathima Hussain 7EE			
Gokul das 7EC			
Gokul das 7EC			

Grievances / Suggestions of Students

- 1. Students complained about the difficulties they face during the online classes.
- 2. Students requested to extend the lunch break on Friday so that certain students can attend the prayer service in the mosque.

Action Taken

- 1. Video recording of the classes will be uploaded in the GCR.
- 2. Time table rescheduled accordingly.

Dr. Anitha G Pillai Dean Academics SSET

Student's Grievances Redressal Committee

Meeting Minutes (Even Semester - 2020)

Date

: 12/02/2020

Time

: 12:45 PM - 01:15 PM

Venue : Conference Room, First Floor, Administrative Block

Faculty Members	
Dr. Anitha G Pillai	Dean Academics
Dr. Venu P	Dean Student Affairs
Ms. Sanju Sreedharan	Associate Professor, CE
Ms. Divya Nath K	Assistant Professor, EE
Ms. Susmi Jacob	Assistant Professor, CSE
Ms. Sreeja K A	Assistant Professor, EC
Mr. Aravind P V	Assistant Professor, AU
Ms. Jesna K Sebastian	Assistant Professor, BSH
Student Members	
Mr. Suryanath K U (S6 -ME2)	
Mr. Aneesh Menon (S4 – AU)	
Mr. Pranav P (S4 –EE)	
Ms. Akshara (S4 – CE)	
Mr. Amal Antony (S6 – ME)	

Grievances / Suggestions of Students

- 1. Request to conduct Technical fest in the month of April
- 2. Confirm plans for organizing study tours

Action Taken

- 1. Decided to conduct IGNIZ in the month of April.
- 2. Tour program to be discussed and finalized.

Dr. Anitha G Pillai Dean Academics SSET

Student's Grievances Redressal Committee

Minutes of Meeting (Odd Semester - 2019)

Date

:15/10/2019

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members			1.10/
Dr. Anitha G Pillai	:	Dean Academics	do.
Dr. Venu P	:	Dean Student Affairs	
Ms. SanjuSreedharan		Associate Prof., CE	May
Ms. Divya Nath K	:	Assistant Prof., EE	BA
Ms. Susmi Jacob	:	Assistant Prof., CS	www.
Ms. Sreeja K A	:	Assistant Prof., EC	0
Mr. Aravind P V	:	Assistant Prof., AU	700
Ms. Jesna Sebastian	*-	Assistant Prof., Basic Sci	ences Josio
Student Members			
Shamith Krishnan	Fill	AU-1	0
ANCY BABY	CA COMPANY	TCE . 1	
CHYTHANNYA	To tany	7EC	
Vishnuprasad.M	Vise	JCF-1	
Soorey. Sudansanan	Sourcescap	STIEEE	
needay w	die.	S3, CS-2	

Grievances/ Suggestions of students

- Students requested change in breakfast menu and dinner menu in canteen.
- Weekend bus passes are currently being issued for six months. Students wanted weekend passes for to and for travel for one time.
- Students pointed out shortage of textbooks in the store.
- Late bus in this semester was only provided in EKM route. Students wanted the same for Thrissur route too at 6.15 pm.

Actions Taken

- A meeting with canteen contractor was decided.
- It was conveyed that Weekend pass issue will be decided in favour of students.
- It was immediately conveyed that a bus will ply to Thrissur also.

Dr. Anitha G Pillai

Student's Grievances Redressal Committee

Minutes of Meeting (Odd Semester - 2019)

Date

:14/02/2019

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members		\.W/
Dr. Anitha G Pillai	:	Dean Academics
Dr. Venu P	:	Dean Student Affairs
Ms. SanjuSreedharan		Associate Prof., CE
Ms. Divya Nath K	:	Assistant Prof., EE
Ms. Susmi Jacob		Assistant Prof., CS
Ms. Sreeja K A	:	Assistant Prof., EC
Mr. Aravind P V		Assistant Prof., AU
Ms. Jesna Sebastian	:	Assistant Prof., Basic Sciences
Student Members	- 1	"
Shamith Keishnan	beith	AJ-1
ANCY BABY	A Bath	CE · I
CHYTHANNYA	Tou on	F 57 EC 1
Vishnyprasad M	Vislar.	St CE-2.
SOORAJ. SUDARSANAN	Gooraysan	ST, EEE
NEERAI M	and i	53,C5-2

Grievances/ Suggestions of students

- Students wanted one more test at the end of the semester to improve their study habits.
- Students grieved about having to pay bus fees for whole of the month of April May when the exams are going on.

Actions Taken

Clarification about bus fees was given to the students. It was made clear that
the bus fees has been arrived at so as to have even distribution of the annual
expense. This way monthly expense would not go beyond a fair value.

Dr. Anitha G Pillai Dean Academics SSET, Karukutty

Student's Grievances Redressal Committee

Minutes of Meeting (Odd Semester - 2018)

Date

: 12/11/2018

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members		
Dr. Anitha G Pillai		Dean Academics
Dr. Venu P	:	Dean Student Affairs
Ms. SanjuSreedharan	. :	Associate Prof., CE
Ms. Divya Nath K	:	Assistant Prof., EE
Ms. Susmi Jacob	1 (A)	Assistant Prof., CS
Ms. Sreeja K A		Assistant Prof., EC
Mr. Aravind P V	: .	Assistant Prof., AU
Ms. Jesna Sebastian	6 1	Assistant Prof., Basic Sciences
Student Members		
ABHISITH . P. SPEEKUMAR	63	CEI AP
Rajeswary A.V	53	EE Exam
Rohith-M	51	MEZ ROUTH
Thusbarg. P.T	S5	T 22
MANJU DAVIS	Sz	ECI

Grievances/ Suggestions of students

- Though a short semester a day to be kept aside for cultural programmes.
- A day to be set apart for wearing formals to college every semester was approved in previous semester. Need to be initiated from this semester itself.

Actions Taken

- On November 1, 2018 celebration was permitted from 1.30 till 4.30 pm
- Tentative timings of classes from Jan 2019
 - o 1st to 2nd semesters: 8.45 am to 3.50 p.m
 - o 3rd to 6th semesters: 8.45 am to 4.00 p.m

- o 7th & 8th semesters: 9.00 am to 4.00 p.m
- Pavillions for Departments were provided in the atrium, Administrative Block and students from all Departments enthusiastically participated. Provision for displaying such award winning projects year round will also be thought of.

Dr. Anitha G Pillai Dean Academics

SSET, Karukutty

Student's Grievances Redressal Committee

Minutes of Meeting (Odd Semester - 2018)

Date

: 05/10/2018

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members	1 115
Dr. Anitha G Pillai :	Dean Academics
Dr. Venu P :	Dean Student Affairs
Ms. SanjuSreedharan :	Associate Prof., CE
Ms. Divya Nath K :	Assistant Prof., EE
Ms. Susmi Jacob :	Assistant Prof., CS
Ms. Sreeja K A :	Assistant Prof., EC
Mr. Aravind P V :	Assistant Prof., AU
Ms. Jesna Sebastian :	Assistant Prof., Basic Sciences
Student Members	
ABHIJITH P. SREEKUMAR	SSIEI STY
Rajeswary A.V	S3 EE Cheus
Robith 91	SI MEZ 12 auth
Thyshara. P.T	SE COI THE
Abhijith Anil Kuroas M	SSISI WELL
MANJU DAVIS	STECI &
BUIL BABU	STAU (B)
Athira Babu	S. CASE Alberta

Grievances/ Suggestions of students

- One pavillion for every Department to showcase their projects during PPTIA in addition to the pavilions provided in the auditorium for innovative projects
- A celebrity to be brought in during PPTIA '18
- A bus to be provided for students travelling to various college for KTU sports tournament.
- In addition to a bus to Ernakulam, since there are now students from Thrissur also among the students staying back for extracurricular activities an additional bus to be Thrissur at 6.30 pm.
- College Bus facility for students appearing for NPTEL exam at MBITS, Kothamangalam on October 7, 2018.
- After remedial classes to commence from October 15, 2018 the buses plying to Palarivattom and Vyttila to be extended to Tripunithura and

Thoppumpady.

- Celebration in a small scale to be permitted on November 1, 2018 and colour dress on the same day
- College timings to be revisited as traffic congestions leading to students reaching very late in areas beyond Edappally and Chalakudy. The flyover/metro constructions at Vyttila worsened by the devastated roads also causing inordinate delays.

Actions Taken

- Late Bus facility will be provided to Thrissur with immediate effect.
- CAD software reinstalled in CCF for use by students after college hours.
- The installation of track in progress
- Additional serving counter was opened in the canteen from second week of September itself.
- White boards in all the classrooms which were pointed out by the students were replaced.
- The matter wrt to PPTIA will be taken up with Convenor of PPTIA '18
- Bus facility for NPTEL and Sports tournaments will be provided.
- Buses to Tripunithura and Thoppumpady will be arranged for after remdial classes.
- Four Shuttle/ badminton indoor courts to come up in the auditorium

Dr. Anitha G Pillai Dean Academics

SSET, Karukutty

Student's Grievances Redressal Committee

Minutes of Meeting (Odd Semester - 2018)

Date

: 03/09/2018

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members		A
Dr. Anitha G Pillai		Dean Academics
Dr. Venu P	1	Dean Student Affairs
Ms. SanjuSreedharan		Associate Prof., CE
Ms. Divya Nath K	:	Assistant Prof., EE
Ms. Susmi Jacob	:	Assistant Prof., CS
Ms. Sreeja K A	•	Assistant Prof., EC
Mr. Aravind P V	:	Assistant Prof., AU
Ms. Jesna Sebastian		Assistant Prof., Basic Sciences
Student Members	4 11	
ABHIJITH P. SREEKUMAR	5	3 CEI ATT
Raieswary A.V	5	3 EE Collegery
Rohith M	51	MF2 12mil
Thusbara PT	Se	S CSD TOUS
MANTU DAVIS	5	7 ECI Jan

Grievances of students

- Some of the flood affected students had lost their ID cards/library cards and Library books.
- A few students in higher semester have also lost their uniforms.
- CAD software which was available in CCF needs reinstallation.
- Delay at serving counters in canteen morning and noon
- White boards in classrooms AD 201, AD 202, AD 303, ACII 306, AD 304, AD 402 and AD 308 need to be replaced. In spite of cleaning with cleaning solution the clarity of writing is poor.
- Shuttle/ badminton indoor courts

Actions Taken

- Already decision has been taken to extend last date from when wearing uniform is compulsory. As against originally decided date of August 30th the same is extended to September 10th.
- With respect to students of higher semester they are permitted to come to

college in colour dress till.

White boards will be changed in less than a week.

Dr. Anitha G Pillai Dean Academics

SSET, Karukutty

mills

Student's Grievances Redressal Committee

Minutes of Meeting(Even Semester - 2018)

Date

: 19/02/2018

Time

: 12.45pm to 01.15pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Committee Members:

Faculty Members		- 2
Ms. SanjuSreedharan	:	Associate Prof., CE
Ms. Divya Nath K	:	Assistant Prof., EE
Ms. Susmi Jacob	:	Assistant Prof., CS
Ms. Sreeja K A		Assistant Prof., EC
Mr. Aravind P V	:	Assistant Prof., AU
Ms. Jesna Sebastian		Assistant Prof., Basic Sciences
Student Representatives of Si	xth & Eightl	N/-

Suggestions from Student Representatives

- Insufficient water supply facility in toilet and washing area of AC II
- Floor tiles breakage and broken alignment reported from different class rooms of AC I and AC II Block.
- Ladies Toilet facility in second floor AC II block insufficient only 4 out of 5 available toilets are working in which one flush is complaint.
- Leaking in Ground floor of AC II

Actions Taken

- Exhaust fans fixed in all class rooms of AC II blocks 3rd floor (remaining classes).
- New connections are installed in AC II.
- All corrections done in Ladies Toilet facility in second floor AC II block, with proper stationary items
- Maintenance were done in class rooms: replacement of broken floor tiles.

Dr. Anitha G Pillai Dean Academics

SSET, Karukutty

NOTICE

31/01/2018

It has been decided to extend the college bus facility for the hostellers subject to the following guidelines.

- This facility is provided for travelling to and fro Ankamaly or Chalakkudy only.
- 2. ₹1800/- for six months is to be paid in advance.
- 3. The fee has to be paid online and the payment data has to be filled and attached along with the prescribed application form, available in the reception.
- 4. Every month a maximum of four to and fro journeys will be permitted.
- 5. Students should be in possession of the bus pass issued for this facility and the college ID card during the journey.
- 6. This bus pass is not transferrable.

Principal

Copy to:

- 1. College Office
- 2. Estate Supervisor
- 3. Dean Student Affairs
- 4. Hostel Wardens
- 5. Hostel Notice Boards

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY STUDENT'S GRIEVANCES REDRESSAL COMMITTEE

Grievance Redressal Committee at SSET has been constituted as per the AICTE notification F. No. AICTE/PG/2012/20/SRO/06/1143, dated 25-07-2012, with the objective of resolving the grievances of students, parents and others. With effect from 1st January, 2018, the Grievance Redressal and Appeals Committee has been reconstituted with the following members:

DR. ANITHA G PILLAI – DEAN ACADEMICS&HOD(CE Dept.) - CHAIRMAN

MEMBERS

(1) Ms. Sanju Sreedharan, Asso.Prof. CE Dept. - Member

(2) Ms. Divya Nath K, Asst.Prof. EE Dept. - Member

(3) Ms. Susmi Jacob, Asst.Prof. CS Dept. - Member

(4) Ms. Sreeja K.A, Asst.Prof. EC Dept. - Member

(5) Mr. Aravind P.V, Asst.Prof. AU Dept. - Member

(6) Ms. Jesna Sebastian, Asst.Prof. Basic Science - Member

Students can approach the Grievance Redressal and Appeals Committee, in case of grievances and make appeals on any decisions made by the college.

01-01-2018

PRINCIPAL

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY STUDENT'S GRIEVANCES REDRESSAL COMMITTEE

Grievance Redressal Committee at SSET has been constituted as per the AICTE notification F. No. AICTE/PG/2012/20/SRO/06/1143, dated 25-07-2012, with the objective of resolving the grievances of students, parents and others. With effect from 1st January, 2018, the Grievance Redressal and Appeals Committee has been reconstituted with the following members:

DR. ANITHA G PILLAI – DEAN ACADEMICS&HOD(CE Dept.) - CHAIRMAN

MEMBERS

(1) Ms. Sanju Sreedharan, Asso.Prof. CE Dept. - Member

(2) Ms. Divya Nath K, Asst. Prof. EE Dept. - Member

(3) Ms. Susmi Jacob, Asst.Prof. CS Dept. - Member

(4) Ms. Sreeja K.A, Asst.Prof. EC Dept. - Member

(5) Mr. Aravind P.V, Asst.Prof. AU Dept. - Member

(6) Ms. Jesna Sebastian, Asst.Prof. Basic Science - Member

Students can approach the Grievance Redressal and Appeals Committee, in case of grievances and make appeals on any decisions made by the college.

01-01-2018

PRINCIPAL

Student's Grievances Redressal Committee

Minutes of Meeting (Odd Semester – 2017)

Date : 18/08/2017

Time : 12.45 pm to 01.15 pm

Venue : CAD Lab, Ground Floor, Academic Block I

Committee Members:

	×2 . 0
: .	Associate Prof., CE
. :	Assistant Prof., EE
	Assistant Prof., CS
	Assistant Prof., EC
:	Assistant Prof., AU
3	Assistant Prof., Basic Sciences

Suggestions from Student Representatives

- Complaint for ventilation in different class rooms of AC II blocks 3rd floor.
- · Insufficient water supply facility in washing area of LH
- Floor tiles breakage and broken alignment reported from different class rooms of AC II Block.
- Ladies Toilet facility in second floor AC II block insufficient only 4 out of 5 available toilets are working in which one flush is complaint.
- Insufficient stationary (cup & mug) in toilets
- Room AC II 305 window Glass to be fixed properly or may fall.

Actions Taken

- Exhaust fans fixed in all class rooms of AC II blocks 3rd floor.
- New water tank and supply connections are installed in washing area of LH.
- All corrections done in Ladies Toilet facility in second floor AC II block, with proper stationary items
- Maintenance were done in class rooms: re-fixing of glass window shutters, replacement of broken floor tiles etc.

Dr. Praveensal C J Vice-Principal SSET, Karukutty

Student Grievances Redressal Committee

Stone St

Name (Semester & Branch)

Signature

Haseena.P.A Sq-Ec-1, haseenahmas 4@gmail·com Harri

2. Devika. S. S\$ CEI devika. thur@gmail.com Qha.S.

3. Agjun. K. Mohan St CE-1
Agjun0000 great@ gmail. com

alsia

4 AMEER.M.H SpECI
amer.mh123 @gmaul.com

drey &

5 SURET KRISHNA J. PRABAN SEME 2 Surejtendulka agmail.com

with s

6. Athul Anil 34 EC-1
athulanil 59 @ gmail. com

M.

MARY SHANNAN ST. CIVIL -II Show SHANNAN · SILVESTER @ GMAIL · COM (Small lettors)

8. Muhammed Ashique. M.E-2 St US. ashiquem @gmail.com.

9 Rose Catherine M. Sp. CIVIL-II grose kathy 10 @gmall.com

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Student's Grievances Redressal Committee

Minutes of 1st Meeting (Even Semester - 2017)

Date

: 09/03/2017

Time

: 12.45pm to 01.15pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Committee Members:

Faculty Members	
Ms. SanjuSreedharan	: Associate Prof., CE
Mr. Sijo M T	: Assistant Prof., ME
Ms. DivyaNath K	: Assistant Prof., EE
Ms. Susmi Jacob	: Assistant Prof., CS
Ms. Sreeja K A	: Assistant Prof., EC
Mr. Aravind P V	: Assistant Prof., AU
Ms. Jesna Sebastian	student's Grievances Re Assistant Prof., Basic Sciences
	ves of Sixth & Eighth Semester 2017)

Suggestions from Student Representatives

- Complaint for fans in different class rooms of AC I & AC II blocks
- Students from AC II complained about the non-ventilated condition of the class room & insufficient no of fans.
- Floor tiles breakage and broken alignment reported from different class Mr. SI rooms of AC II Block.

 Assistant Prof., MF.
 - Drinking water facility (purifier cum cooler) provided at AC I -second floor and AC II second floor reported very low flow rate, makes huge rush during 5 min. break
 - Ladies Toilet facility in second floor AC II block insufficient only 4 out of 5 available toilets are working in which one flush is complaint.
 - Room AC I 01 Door Glass to be fixed properly or may fall down

Topics of Discussion Representatives

Ponice of D.

- Intimated the students about the procedure for correcting electrical complaints. Report Electrical complaints through electrical complaint book kept office through Class coordinators.
- Other requests will be forwarded to the concerned authorities.

rooms of AC IL Block

Drinking water facility (purifier cum cooler) provided at AS
 and AC II second floor reported very low flow rate, makes be

Dr. Praveensal C J
Ladies Totlet facility in second floor AC II block inst Vice-Principal out

available toilets are working in which one flush is complete. Karukutty

Room AC I - 01 Door class to be fixed properly of may fall down

a Introduct the students' bout the precedure for severeting electrical

Student's Grievances Redressal Committee

Minutes of 5th Meeting (Odd Semester – 2016)

Date

: 01/11/2016

Time

: 12.30 pm to 01.00 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Committee Members:

Faculty Members	8 2		
Ms. Sanju Sreedharan	1	Associate Prof., CE	Sonjus
Mr. Sijo M T		Assistant Prof., ME	
Ms. Divya Nath K		Assistant Prof., EE	9
Ms. Sindhya K Nambiar	:	Assistant Prof., CS	South
Ms. Sreeja K A	s i	Assistant Prof., EC	Sama
Mr. Aravind P V		Assistant Prof., AU	32 V
Student Representatives of Fi	rst Semester		

Suggestions from Student Representatives

- Repair of LCD projectors (Room: AD 009, AD 207)
- Request for Internet facility & Heater in Junior Men's Hostel
- Request for extra chairs in room AD 104.
- Rush in the college bus to Perumbavoor & Paravoor.
- Students complained that their lunch break is too short.

Topics of Discussion

- Room AD 303 having excess chairs. Will make arrangement for shifting 2-4 chairs to AD 104
- Other requests will be forwarded to the concerned authorities.

Dr. Praveensal C J Vice-Principal

SSET, Karukutty

SSET, Karukutty 01/11/2016

Student's Grievances Redressal Committee

Minutes of 5th Meeting (Odd Semester – 2016)

Student Representatives - First Semester

Date

: 01/11/2016

Time

: 12.30pm to 01.00 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Sl. No	Name of student	Semester & Branch	Signature
1	Raihan Razak. M.A	SI - ME -II	, Q
2	Rahul · S · Menon	Si-ME亚.	Date:
3	Anand Rayeer	SI ME-I	Snall
4	JISNIN AMAN JOSHI	SI AU	Fighin.
.5	Blessin Babu	SI ME-I	B herribbothing
6	Southila Asokan	81 - EE	Offer 13. P.
7	Gayaltine Nimal	SI-CEI	layet
8	Anal Paul	6, -CEI	Ang):
9	Pranau Prakash	SI - CS IL	say.
10	Vaisak Vijay	81-082	Myeah
11	ATHUL JEEVAN KUMAR	31-CS1	Military
12	Djay Sathersh	·51 - c51	Africa
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15		2	
16	E		
17			1
18		18 ⁶¹	

Student's Grievances Redressal Committee

Minutes of 4th Meeting (Odd Semester - 2016)

Date

20/09/2016

Time

12.50pm to 01.30 pm

Venus

CAD Lab, Ground Floor, Academic Block I

Committee Members:

Faculty Members		•
Ms. SanjuSreedharan	:	Associate Prof., CE
Mr. Sijo M T	:	Assistant Prof., ME
Ms. DivyaNati) K	;	Assistant Prof., EE
Ms. Sindhya K Nambiar	:	Assistant Prof., CS
Ms. Sreeja K.A	:	Assistant Prof., EC
Mr. Aravind P	:	Assistant Prof., AU

Suggestions from Student Representatives

- Repair of broken chairs (Room: AD 307)
- Request for projectors in more class rooms (AD 303, AD 405)
- Rest room for students
- Arrangement drawing tables& Computer with AutoCAD in the new boys Hostel at Nalukett.
- Leakage of heater connection in LH
- Cleaning of wall tiles in the toilets of LH
- Rush in the college bus to Perumbayoor.

Topics of Discussion

- Most of the chairs are repaired during semester break, if more exist it will be corrected.
- Projector installation is going on, by that time arrangement for availingthem in the Admistrative block
- 4 rest rooms for girls & 2 for boys are arranged in the campus & to be labelled.
- Other requests will be forwarded to the concerned authorities.

SSET, Karukulty 20/09/2016



Student's Grievances Redressal Committee (Third Semester)

Minutes of 4th Meeting (Odd Semester - 2016)

Date

: 20/09/2016

Time

: 12.45pm to 01.15 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Sl. No	Name of student	Semester & Branch	Signature
1	Grana Suriya. S	93 EEE-1	ar.
2	Fathima.s	S ₃ EEE 1	fathin.
3	Rawdha Assainal	53 CG-2	and.
4	Szeekasth.	S3 (E-2	Matur
5	Vyshnavi R.	53 CS-2	(2y)
6	-	83 (8-2	AB2:
7	Rose Mary Poly Stuya Das P Devika 5	Sg FE - 2	Saus.
8	Devika.5	S3 CE-I	8
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Student's Grievances Redressal Committee

Minutes of 3rdMeeting (Odd Semester - 2016)

Date

: 06/09/2016

Time

: 01.00pm to 01.30 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Committee Members:

:	Associate Prof., CE
:	Assistant Prof., ME
:	Assistant Prof., EE
:	Assistant Prof., CS
:	Assistant Prof., EC
:	Assistant Prof., AU
	:

Suggestions from Student Representatives

- Similar to rest room for girl students, boy students requested for a common rest room.
- Requested for maintenance of toilet in Room 417 for better drainage (Senior MH).
- Minimum number of computers with internet facility in all hostels considering the student volume.
- Rush in college bus to Paravoor

Topics of Discussion

- Rest rooms for boys is already under consideration. Two rest rooms for boys will be arranged (one in administrative block & other in academic block).
- Other suggestions will be forwarded to the notice of concern authorities.
- Decided to conduct meeting with student representatives of Third semester of the current academic schedule on 20/09/2016 at 01.00pm.

SSET, Karukutty

06/09/2016

S Student's Grievances Redressal Committee

Minutes of 2ndMeeting (Odd Semester – 2016)

Date

: 06/09/2016

Time

: 01.00pm to 01.45 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Sl. No	Name of student	Semester & Branch	Signature
1	NEENU BABY	87 CS2	Nother
2	KADHERJA SITTU K	87 CS1	A PALA
3	Akshan P.s.	SH EET	Jo Jan
4	Uni krishran V R	STCER	gotos
5	Swathi M. Rao	ST EE2	history
6	Mohamed Salean	ST ME a	ant
7	Sanson K. Salin	57 ME-2	Substill
8	Rehal Kengumon	S, EC-2	Dur
9			02
10			
11			
12			63

Student's Grievances Redressal Committee

Minutes of 2ndMeeting (Odd Semester – 2016)

Date

: 06/09/2016

Time

: 12.30pm to 01.00 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Committee Members:

Faculty Members		51 101	
Ms. SanjuSreedharan		:	Associate Prof., CE
Mr. Sijo M T	-	:	Assistant Prof., ME
Ms. DivyaNath K		4	Assistant Prof., EE
Ms. Sindhya K Nambiar		:	Assistant Prof., CS
Ms. Sreeja K A			Assistant Prof., EC
Mr. Aravind P V		:	Assistant Prof., AU
Student Representatives of	f Fifth Sen	nester	

Suggestions from Student Representatives

- Arrangement / maintenance of study area in the senior MH Proper ventilation, lighting, seating facility, drawing tables etc.
- Correction for faulty fan regulators in LH
- Replacement of seat covers and flush handles in toilets of LH
- Lady physical trainer to upgrade sports training.
- Requested for change in uniform pattern

Topics of Discussion

- Draft of Standard form for suggestion box was prepared
- Maintenance request forwarded to higher authorities.
- Broken seat covers of toilets are replaced & others will be cleaned to maintain hygienic.
- Request for Lady physical trainer & newer uniform pattern will forwarded to the Management through higher authorities.
- Study Area: identify vacant area/rooms to furnish as study room.

SSET, Karukutty

06/09/2016

Student's Grievances Redressal Committee

Minutes of 2ndMeeting (Odd Semester - 2016)

Date

: 06/09/2016

Time

: 12.30pm to 01.00 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Sl. No	Name of student	Semester & Branch	Signature
1	Jose Thomas	35- CE-I	June.
2 .	Amal Tom	S S AU	Fallor
3	Saumya Ramachardran	S5 EE-2	A.
4	Gowi Dinase	Ss cs-1	Gom
5	Razmia P Ali	S5 ce-2	earia,
6	Arjun Prakash T-P	ST ME-1	and the second
7	SUREJ KRISHNA J. PRABHO	S5 MEZ	we Tiple
8	Kixan-A	S5 66-1	Kig D.
9	ADITHYA	S5 EC1	Adulli
10		200	
11		*	
12	2		

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY Sl. No: Suggestion: SSET, KARUKUTTY Admission No: Student Name: SI. No:

Student's Grievances Redressal Committee

Minutes of 1stMeeting (Odd Semester - 2016)

Date

: 01/09/2016

Time

: 01.00pm to 01.45 pm

Venue

: CAD Lab, Ground Floor, Academic Block I

Committee Members:

Faculty Members				0
Ms. SanjuSreedharan		:	Associate Prof., CE	Sonjede
Mr. Sijo M T			Assistant Prof., ME	9
Ms. DivyaNath K	0		Assistant Prof., EE	B
Ms. Sindhya K Nambiar		:	Assistant Prof., CS	As shyly
Ms. Sreeja K A		:	Assistant Prof., EC	8

Topics of Discussion

- Ms. SanjuSreedharan, Associate Prof. Dept. of Civil Engineering was selected as the new Faculty in charge for the committee.
- Present Status of Suggestion Box
 - Suggestion box fixed near the Reception
 - > Instead standard form, students use papers for writing suggestions
- Present Status of Requests forwarded by student representatives
- Student representation: Two students from each branch of each semesters; one boy and one girl from mixed branches, preferably one day scholar & a hostler.
- Decided to Conduct first meeting with student representatives of Fifth and Seventh semester of the current academic schedule.

SSET, Karukutty 01/09/2016

Student's Grievances Redressal Committee

Minutes

Dr. Praveensal C J, Professor, Mechanical Engineering Department, chaired the meeting.

Date: 15/03/2016 Time: 12.30 pm

Venue: CAD lab, Ground floor, Academic Block-1.

Following faculty was present:

- 1. Ms. Sanju Sreedharan, Associate Professor, CE Dept.
- 2. Mr. Sijo M T, Assistant Professor, ME Dept
- 3. Ms. Divya Nath K, Assistant Professor, EE Dept.
- 4. Mr. Aravind P V, Assistant Professor, AU Dept.

Two student representatives from each S₂ classes, one boy and one girl from mixed class, preferably one hosteller and a day scholar were present.

The following grievances/request was put forth by the student representatives:

- 1. In room No. 703 and 704, position of the fan has to be relocated.
- 2. In room No. 501 permanent LCD projector is required.
- 3. There is no door for room No. 502.
- 4. In room No. 504 OHP projector is required and damaged/surplus chairs have been dumped there.
- 5. In room No.601 OHP projector is required.
- 6. In room No. 604 switch board (plug) is faulty.
- 7. A provision to avail college bus at weekends for the hostellers.

Next meeting of S₂ will be conducted in the last week of April 2016.

Dr.Praveensal C J Professor (ME) The Jollaming students attended the students

4 vinorum vedrand rommistre andring hald on

15th March, 2016 (12:30 pm, CAD Lab- Academic Mark-I)

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2	Devika-5	CEI	J.
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4	Ambady Anil	AU	- Inhu
5.	Santhamu. S. Nais	AU	- was tors
8	Gunana Sweriya. S	EEE-1	and.
7	Abhinon A.D	ME 1	Replained to the second
8.	Bonny Thomas 14	ME I	Hand Esamont
9	Gauthan	CK-1	A Comment of the Comm
40	Muhammed Muhsin W. A	EEE -2	Mode.
112	Jebbin Joseph	C.S. I	The state of the s
12	Donna Maria Spancer	CS-1	Dipric
13	Rangini. P. Nais	03-2	Ranjini
14.	Sreya Das P	FEE-2	Smale.
15	ROHITH MENON	16-2	The state of the s

Student's Grievances Redressal Committee

Minutes

Dr. Praveensal C.J, Professor Mechanical Engineering Department, convened the meeting.

Date: 08/03/2016 Time: 12-30 pm

Venue: CAD lab, Ground floor, Academic Block-1.

Following members of staff were present.

- 1. Ms. Sanju Sreedharan, Associate Prof, CE Dept.
- 2. Mr. Sijo M T, Assistant Professor, ME Dept
- 3. Ms. DivyaNath .K, Assistant Professor, EE Dept.
- 4. Ms. Sreeja K A, Assistant Professor, EC Dept.
- 5. Ms. Sindhya K Nambiar, Assistant Professor, CS Dept.

The meeting discussed the following matters in detail:

1. Placing the suggestion box.

2. Form for grievances with counter foil and serial number.

3. Student Participation- Two students from each class-One boy and one girl from mixed class, preferably one hosteller and a day scholar.

4. Decided to conduct batch wise meeting for S2, S4, S6 students.

5. Faculty in-charge for

S2-Ms. Sanju Sreedharan

S₄- Ms. Sindhya K Nambiar

S6- Ms. Sreeja K A

6. Decided to conduct first meeting of S₂ on 10th March 2016, Thursday at 12.20pm in CAD Lab, Academic Block - 1.

Dr.PRAVEENSAL C.J.

PROFESSOR, ME

Minutes of IInd Students Grievances and Appeals Committee Meeting

Date : 08/10/2015

Time : 11.45 am to 12.30 pm

Venue : Central Courtyard, Administrative Block

Students' Grievances and Appeals Committee Members:

Faculty Members		Signature /
Dr. Praveensal C J, Professor, ME	: Chairman	April 1
Ms.Sanju Sreedharan, Associate Professor, CE		Sonjid
Mrs. Divya Nath.K, Assistant Professor, EE		96
Mrs.Sreeja.K.A, Assistant Professor, EC		8 mg
Mr.Aravind.P.V, Assistant Professor, AU		22
Mr. Sijo M T, Assistant Professor, ME		8
Mrs.Sindhya.K.Nambiar, Asst. Professor CS		Die Huyl

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No grievances reported during the period

Minutes of 1st Students Grievances and Appeals Committee Meeting

Date : 17/08/2015

Time : 11.45 am to 12.30 pm

Venue : Central Courtyard, Administrative Block

Students' Grievances and Appeals Committee Members:

Faculty Members		Signature
Dr. Praveensal C J, Professor, ME	: Chairman	Cole V
Ms.Sanju Sreedharan, Associate Professor, CE		Variable
Mrs. Divya Nath.K, Assistant Professor, EE	000	
Mrs.Sreeja.K.A, Assistant Professor, EC	20	
Mr.Aravind.P.V, Assistant Professor, AU		2
Mr. Sijo M T, Assistant Professor, ME	3	
Mrs.Sindhya.K.Nambiar , Asst. Professor CS		Burling

Major decisions:

Provision for keeping Grievance box to be made. Open door policy for making appeals to any member of the committee or to Principal directly.



अखिल भारतीय तकनीकी शिक्षा परिषद् ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(भारत सरकार का एक सांविधिक निकाय) (A STATUTORY BODY OF THE GOVT. OF INDIA)

No. 1-101/DPG/AICTE/Ombudsman/2012

29th Nov., 2012

To

The Regional Officer, AICTE - WRO, 2nd Floor. Industrial Assurance Building V.N. Road, Opp. Churchgare Rly Station, Churchgare, Mumbai - 400 020



Subject: AICFE Regulation for Establishment of a Grievance Redressal Committee; and appointment of Ombudsman, by the Technological and Affiliating Universities/AICTE approved Institutions.

Sir,

This is with reference to this office letter of even number dated 09.7.2012 wherein a copy of letter addressed to all Registrars of Technological/Affiliating Universities & All Directors/Principals of Technical Institutions on the above subject alongwith the copy of regulation has been forwarded to your office with the request to send a copy of the same to all the Registrars of Technological/Affiliating Universities & Directors/Principals of all AICTE approved institutions for compliance of the same. It is once again requested to send another copy of the letter signed by the Member Secretary addressed to all Registrars of Technological/Affiliating Universities & All Directors/Principals of Technical Institutions. Please make ensure that all Institutions may comply with the above regulation. A compliance report in respect of the above regulation may please be obtained by your office for necessary record please by 26.12.2012 positively.

Thanking you,

26429 05-12-2012

Yours faithfully,

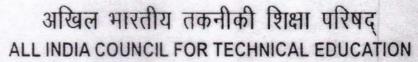
(Dr. S.K. Goel)

Encl! 1. Letter Signed by MS 2. Regulation 3. Public Notice capy

DD (Vig.) Addl. Charge (PG)

Mrs Com.

7वां तल, चन्द्रलोक भवन, जनपथ, नई दिल्ली 1100012-1~ 7° Floor, Chanderick Building, Janpath, New Delhi-110 001 Ph.: 011-23724151 - 57, Website: www.aicte-india.org



(भारत सरकार का एक सांविधिक निकाए) (A STATUTORY BODY OF THE GOVT OF INDIA) to. 1-101/DPG/AICTE/Ombudsman/2012 July 9, 2012

To

All Registrars of Technological/Affiliating Universities All Directors/Principals of Technical Institutions

Subject: AICTE Regulation for Establishment of a Grievance Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of Ombudsman, by the Technological Universities.

Sir.

In exercise of the powers conferred upon it under clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Techncial Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal/2012 dated 25.05.2012. A copy of the Regulations is enclosed for necessary action at your end and which is also available on the AICTE web portal www.aicte-india.org/Bureau/Adminisration/Rules and Regulations.

These Regulations provide for (1) Establishment of a Grievance Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of Ombudsman, (as per clause 3 of the above said Regulation) by all the affiliating Technological Universities for the purpose of redressal of grievances of the students, parents and others in respect of all AICTE approved Institutions from the current academic year.

As per Clause 5 of the above Regulation, each technical Institution shall establish a registery, headed by an employee of the concerned Institution to received the grievance, where an aggrieved student or person shall send their representation for redressal of their grievance.

The procedure as defined in these regulation vide Clause 5 shall be followed strictly by each technical Institutions. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc., in their website (public domain), prospectus and Notice Boards for wide publicity.

All aggrieved students, their parents & others may thenceforth approach to the Grievance Redressal Committee of the Institution in the first instance; and if they are not satisfied with the decision of the committee, they may send their appeals to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt for speedy redress of grievances. On conclusion of the proceeding, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the effected party. All technical Institutions shall comply with the order of the Ombudsman.

Any order of the Ombudsman not complied with by the Institution and any willfull or repeatedly fails to comply with orders of the Ombudsman; AICTE may proceed to take action against such Institutions as per Clause 7 of the above said Regulations.

Accordingly, all AICTE Approved Institutions/Technological Universities shall comply with the above Regulations.

Yours faithfully,

(Dr. K.P. Isaac) Member Secretary

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION NOTIFICATION

New Delhi, the 25th May, 2012

All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012

F.No. 37-3/Legal/2012.—In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, In exercise of the power conferred under Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations, namely:

1. SHORT TITLE, APPLICATION AND COMMENCEMENT:

(1) These regulations may be called the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012.

(2) They shall apply to every Technical Institution recognized or approved by the All India Council for Technical Education under the All India

Council for Technical Education Act, 1987.

(3) They shall come into force from the date of its publication in the Official Gazette.

2. **DEFINITION**:

- (1) In these regulations unless the context otherwise requires
 - a) "Act" means the All India Council for Technical Education Act, 1987;

 'Aggrieved student' means a student who has any complaint in the matters concerned with the grievances as defined under these

regulations;

- c) "College" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;
- d) "Council' means the All India Council for Technical Education;
- e) "Declared Admission Policy" means such policy for admission to a course or programme of study as may be approved or recognized by

the Council and offered by the institution and published in such manner as the council may specify;

- f) 'Grievances' may include the following complaints of the aggrieved students namely -
 - (i) making admission contrary to merit determined in accordance with the declared admission policy of the institute;
 - (ii) irregularity in the admission process adopted by the institute;
 - (iii) refusing admission in accordance with the declared admission policy of the institute;
 - (iv) withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue;
 - (v) demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
 - (vi) breach of the policy for reservation in admission as may be applicable;
 - (vii) complaints of alleged discrimination by students from Scheduled Caste, Scheduled Tribes, OBC, women, minority or disabled categories;
 - (viii) non payment or delay in payment of scholarships to any students that such institution is committed, under the conditions imposed by AICTE, or by any other authority;
 - (ix) delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
 - on provision of student amenities as may have been promised or required to be provided by the institution;
 - (xi) denial of quality education as promised at the time of admission or required to be provided;
 - (xii) non transparent or unfair evaluation practices;
 - (xiii) harassment and victimization of students including sexual harassment; and
 - (xiv) refund of fees on withdrawal of admissions as per AICTE instructions from time to time.
- Grievance Redressal Committee' means a Committee constituted under these Regulations;
- h) "institution" for the purposes of these Regulations, means, college or institution as the case may be:
- i) "Ombudsman' means such Ombudsman appointed under sub-clause (1) of clause (3) of these Regulations,

(3)

- j) "Technical education" means programs of education as defined under section 2[g] of the All India Council for Technical Education, Act, 1987;
- "Technical Institution" means an Institution as defined under section 2[h] of the All India Council for Technical Education, Act, 1987;
- "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act 1956.

3. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES UNDER REDRESSAL MECHANISM

- 1.i) Each Technical University shall appoint an Ombudsman for redressal of grievances of students under these regulations.
 - ii) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a Retired Professor who has at least 10 years experience.
 - iii) The Ombudsman shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.
 - iv) The Ombudsman, or any member of his immediate family shall not:
 - a) hold or have held at any point in the past, any post, employment in office of profit in the University,
 - b) have any significant relationship including personal, family, professional or financial, with the university,
 - c) hold any university position, called by whatever name, under the administration or governance structure of the university.
 - v) The Ombudsman in a State Technical University shall be appointed by the University on a part time basis from a panel of three names suggested by the search committee consisting of the following members:
 - a) Nominee of the Governor of concerned State Chairman
 - Two Vice Chancellors by rotation from Public Universities of the State concerned
 - c) One Vice Chancellor by rotation from Private Universities of the State concerned
 - d) Secretary (Higher Technical Education) of the State concerned- Convenor
 - vi) The Ombudsman in a Central Technical University shall be appointed by the Central Technical University concerned on a part time basis

from a panel of three names suggested by the search committee consisting of the following members:

a) Chairman AICTE - Chairman

- b) One Vice Chancellor from Central Technical Universities by rotation
- Joint Secretary Higher Technical Education, MHRD, Government of India

d) Member Secretary AICTE - Convenor

vii) The Ombudsman shall be a part time officer appointed for a period of three years or till 70 years of age whichever is earlier from the date he resumes the office and may be reappointed for another one term in the same university.

viii) Ombudsman shall be paid a consolidated fees of Rs. 3000 to 5000 per hearing, in addition to the conveyance

ix) The Ombudsman may be removed on charges of proven misconduct

or misbehavior by the concerned appointing authority:

- x) Provided that no order of removal shall be passed except after an inquiry made in this regard by a person not below the rank of High Court Judge in which such Ombudsman has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.
- In case of Technical Institution, the Vice Chancellor of the affiliating university shall constitute a grievance redressal committee consisting of five members for an individual Technical Institution or a group of Technical Institutions, keeping in view the location of the Technical Institution(s) concerned.

4. POWERS AND FUNCTIONS OF OMBUDSMAN:

- (1) The Ombudsman shall exercise its powers to hear any grievance -
 - (i) of any student against the university or institution affiliated to it or an institute, as the case may be, after the student has availed of remedies available in such institution for redressal of grievance; and
 - (ii) of any applicant for admission as student to such institution.
- (2) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsman unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
- (3) The Ombudsman shall have power to seek the assistance of any person belonging to the Scheduled Caste, Scheduled Tribe, Socially and economically backward classes (SEBC) minority or disabled category, as amicus curiae, for hearing complaints of alleged discrimination.

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5. PROCEDURE IN REDRESSAL OF GRIEVANCES :

(1) Each Technical institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where an aggrieved student or person may make an applicant seeking redressal of grievance.

(2) The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.

(3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman and shall immediately provide a copy to the institution for furnishing its reply within seven days.

(4) The Ombudsman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.

(5) An aggrieved person may appear either in person or represented by such person as may be authorized to present his case.

(6) The Ombudsman shall be guided by principles of natural justice while hearing the grievance.

(7) The Ombudsman shall ensure disposal of every application within one month of receipt for speedy redress of grievance.

(8) The Technical institution shall be expected to co-operate with the Ombudsman in redress of grievances and failure to do so may be reported by the Ombudsman to AICTE.

(9) On the conclusion of proceedings, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.

(10) Every order under clause (9), under the signature of the Ombudsman, shall be provided to the aggrieved person and the institution and shall be placed on the website of the Technical institution.

(11) The Technical institution shall comply with the order of the Ombudsman.

(12) Any order of the Ombudsman not complied with by the institution shall be reported to the AICTE for appropriate action as deemed fit by the Council.

(13) A complaint shall be filed by the aggrieved student, his / her parent or with a special permission from the ombudsman, by any other person.

(14) In case of any false/frivolous complaint, the ombudsman may order appropriate action against the complainant.

(15) The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Technical Institute except

(a) in case of lack of unanimity, the Grievance Committee shall take decisions by majority;

(b) the Grievance Committee shall communicate its decisions within ten days of receipt of complaint. 6. The University and the Technical Institution concerned shall provide detailed information regarding provisions of grievance redressal mechanism, embudsman and the duties and rights of students in their prospectus prominently.

7. CONSEQUENCES OF NON-COMPLIANCE :

The Council shall in respect of any Technical Institution that willfully contravenes or repeatedly fails to comply with orders of the Ombudsman, may proceed to take one or more of the following actions, namely;

(a) Withdraw the approval granted to the Technical Institution or any other action or penalty as provided under the All India Council for Technical Education (Grant of Appr vals for Technical Institutions) Regulation, 2010 as modified or amended by the Council from time to time;

(b) withdrawal of declaration of fitness or entitlement to receive grants or

financial assistance from the Council;

(c) withholding any grant allocated to the Technical Institution;

(d) declaring the Technical institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Council;

(e) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website/web portal of the Council, declaring that the Technical Institution does not possess the minimum standards for redressal of grievances;

(f) recommend to the affiliating university for withdrawal of affiliation:

 recommend to the appropriate State Government for withdrawal of status as university in case of a Technical university established or incorporated under a State Act;

(h) taking such other action within its powers as the Council may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the Technical institution complies with the provisions of these Regulations :

Provided that no action shall be taken by AICTE under this clause unless the technical institution has been asked to explain its position and opportunity of being heard has been provided to it.

8. These regulations shall stand impliedly repealed on coming into force of the Prohibition of Unfair Practices in Technical, Medical Educational Institutions and Universities Act.

Dr. K. P. ISAAC, Member Secy.

[ADVT. III/4/131/12/Exty.]

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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF THE GOVERNMENT OF INDIA)

7TH FLOOR CHANDERLOK BUILDING, JANPATH, NEW DELHI-110 001
Ph.: 011-23724151-57, Website: www.aicte-india.org

Advt. No. : PG/07(01)/2012

PUBLIC NOTICE

In exercise of the powers conferred upon it under clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal/2012 dated 25.05.2012. A copy of the Regulations is available on the AICTE web portal www.aicte-india.org>Bureaux>Administration>Rules & Regulations.

These Regulations provide for (1) Establishment of a **Grievance** Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of **Ombudsman**, by the Technological Universities for the purpose of redressal of grievances of the students, parents and others.

Accordingly, all AICTE approved Institutions/Technological Universities shall comply with the above Regulations. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc., in their website (public domain), prospectus and Notice Boards for wide publicity.

All aggrieved students, their parents & others may thenceforth approach to the Grievance Redressal Committee of the Institution in the first instance; and if they are not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt of the appeal.

(Dr. K.P. Isaac) Member Secretary



KERALA TECHNOLOGICAL UNIVERSITY

(A State Government University)

MBA Block, CET Campus, Thiruvananthapuram – 695 016

Phone: 0471 2598122; Fax: 2598522; Email: university@ktu.edu.in,

PUBLIC NOTICE

CURBING THE MENACE OF RAGGING IN KTU AFFILIATED TECHNICAL INSITUTIONS

It is brought to the notice of the institutions, students and other various stakeholders that ragging is a criminal offence and AICTE has framed regulation which has been notified vide F.No.37-3/Legal/AICTE/2009 dated July 1, 2009 (available on AICTE web portal aicte-india.org) on curbing the menace of ragging in AICTE approved Technical Institution, in order to prohibit, prevent and eliminate the scourge of ragging.

It is informed all the affiliated Institutions that it should take necessary steps for its implementation, monitoring mechanism etc. as per provisions provided in the above regulation and ensure its strict compliance. Also following preventive measures for Anti-Ragging should be strictly followed:

(1) The Institutions shall erect suitable hoardings/bill boards/banners in prominent places within the campus to exhort the students to prevent or not to indulge in ragging and also indicating therein the names of the officials and their telephone numbers to be contacted in case of ragging.

(2) All Educational Institutions should form Anti-Ragging-Committee and Squads and dedicated Cadre of Wardens and Professional Counsellors to ensure that the directions of Hon'ble Supreme Court of India and Raghavan Committee recommendations are followed without exception.

(3) Affidavit must be obtained from every Student, Parent/Guardian separately as per Clause 5, Sub-Clause 3&4 of AICTE regulation as cited above. Another affidavit must also be obtained along with application of Students while availing hostel accommodation as per Clause 5, Sub-Clause 6 of AICTE regulation as cited above.

(4) The Institution may also undertake any other form of campaigns as it may consider appropriate for prevention of ragging.

Any violation of AICTE regulation as cited above or in case any Institution fails to take adequate steps to prevent ragging or act in accordance with these regulations or fails to punish perpetrators or incidents of ragging suitably, KTU shall call for punitive action against erring Institutions.

Students in distress owning to ragging related incidents can access the Toll Free Helpline 1800-180-5522 or write to the Registrar, KTU, MBA Block, CET Campus, Thiruvananthapuram – 695 016 or email: university@ktu.edu.in.

Thiruvananthapuram; 10th August, 2015.

REGISTRAR

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY, PALISSERY-683576

Internal Complaints Committee

Meeting Minutes

Date

: 18/03/2021

Time

: 12:45 PM - 01:00 PM

Venue : Conference Room, First Floor, Administrative Block

Faculty Members	
Dr. Mini Tom, Deputy Dean	Presiding Officer
Ms. Deepa K Associate Professor	Member
Ms. Jagadhamma M P, Administrative Officer	Member

Minutes

As per the requirement of the health department, Karukutty the committee decided to prepare a proforma listing the details regarding the formation of the Internal Complaints Committee in the institution. The details of the internal and external committee members was also to be provided in the proforma. Also decided to provide the meeting dates and meeting minutes held by the committee. As on till date the committee have not received any complaints regarding sexual harassment. Along with the proforma the list of teaching, technical and administrative staff also will be provided.

പ്പൊരഹാർത

് സ്ഥാപനത്തിന്റെ ഓഫിസിന്റെ പേരം വിലാസവും ഫോൺ നമ്പതം	SCMS 8CHOOL OF ENGG. 4 TECHNOLO VIDYA MAGAR, PADUVAPURAM. P.D PALISSERY, KARUKUTTY-683576 0484-2450330, 2882900
2 ഓഫീസിലെ/ സ്ഥാപനത്തിലെ ജീവനക്കാരുടെ എണ്ണം	Male: 88 Female: 106
³ സ്ഥാപനത്തിൽIC ത്രപീകരിച്ചിട്ടുണ്ടോ?	Yes/ No
 4 IC ത്രപീകരിച്ചിട്ടുണ്ടെങ്കിൽ വിശദ വിവരം a) ത്രപീകരിച്ച തീയതിയും ഉത്തരവ് നമ്പതം b) പ്രിസൈഡിംഗ് ഓഫീസറിന്റെ പേരും തസ്തികയും c) NGO പ്രതിനിധിയുടെ പേരും പ്രവർത്തിക്കുന്ന സംഘടന/ സ്ഥാപനത്തിന്റെ പേരും d) IC മെമ്പർമാരുടെ എണ്ണം 	:4.8.2014 - SEXUAL HARASIMENT AT WORK PLACE ALT - 2013 : Dr. MINI TOM; PROF. & DEPUTY DEAN, BASIC SCIENCE & HUMANITIES DEPT: : Dr. p.v. METILDA, RETD. PRINCIPAL : MAHARAJAI LOLLEGE, GRNAKULOM ON.
5 സ്ഥാപനത്തിൽ കമ്മിറ്റി കൂടിയതിന്റെ എണ്ണവും തീയതിയും ആക്സ് പ്രകാരം പരാതി ലഭിച്ചിട്ടുണ്ടോ?	15/8/2014, 13/8/2015, 12/8/2016, 15/8/2017, 14/8/2018, 13/8/2019 and 6/10/2020.
പരാതി പരിഹരിച്ചിട്ടുണ്ടോ? 8 ലഭിച്ച പരാതികളുടെ എണ്ണം	LI - W.A -
9 നിലവിൽ പരിഗണനയിലുള്ള പരാതിയുടെ എണ്ണം	
10 തീർപ്പാക്കിയവയുടെ എണ്ണം	: _ w.A-
n iC തുപീകരിച്ചിട്ടില്ലെങ്കിൽ രൂപീകരിക്കാത്തതിന്റെ കാരണം വൃക്തമാക്കുക	: W.A — !
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 സ്ഥാപനത്തിന്റെ ഓഫിസിന്റെ പേരം വിലാസവും ഹോൺ നമ്പതം ദാഫീസിലെ/ സ്ഥാപനത്തിലെ ജീവനക്കാരുടെ എണ്ണം 	SCMS 8CHOOL OF ENGG. 4 TECHNOLOGY VIDYA MAGAR, PADUVAPURAM. D.D PALISSERY, KARUKUTTY-683576 0484-2450330, 2882900 Male: 88 Female: 106
³ സ്ഥാപനത്തിൽIC ത്രഹീകരിച്ചിട്ടുണ്ടോ?	Yes/ No
 4 IC ത്രപീകരിച്ചിട്ടുണ്ടെങ്കിൽ വിശദ വിവരം a) ത്രപീകരിച്ച തീയതിയും ഉത്തരവ് നമ്പരും b) പ്രിസൈഡിംഗ് ഓഫീസറിന്റെ പേരും തസ്തികയും c) NGO പ്രതിനിധിയുടെ പേരും പ്രവർത്തിക്കുന്ന സംഘടന/ സ്ഥാപനത്തിന്റെ പേരും d) IC മെമ്പർമാരുടെ എണ്ണം 	:4.8.2014 - SEXUAL HARASIMENT AT WORK PLACE ALT - 2013 :Dr. MINI TOM; PROF. & DEPUTY DEAN, BASIC SCIENCE & HUMANITIES DEPT. :Dr. P.V. METILDA, RETD. PRINCIPAL :MAHARAJAI COLLEGE, ERNIAKULAM.
5 സ്ഥാപനത്തിൽ കമ്മിറ്റി കൂടിയതിന്റെ എണ്ണവും തീയതിയും 6 ആക്സ് പ്രകാരം പരാതി ലഭിച്ചിട്ടുണ്ടോ? 7 പരാതി പരിഹരിച്ചിട്ടുണ്ടോ?	04. 107- 4/8/2014, 13/8/2015, 12/8/2016, 15/8/2017, 14/8/2018, 13/8/2019 and 6/10/2020. 210.
8 ലഭിച്ച പരാതികളുടെ എണ്ണം	The state of
9 ്നിലവിൽ പരിഗണനയില്യുള്ള പരാതിയുടെ എണ്ണം	: NL
¹⁰ തീർപ്പാക്കിയവയുടെ എണ്ണം	: _ \alpha \cdot A -
 ് ത്രഹീകരിച്ചിട്ടില്ലെങ്കിൽ രൂഹീകരിക്കാത്തതിന്റെ കാരണം വൃക്തമാക്കുക 	: - w.A -
19/3/2021	THE STREET OF TH

Report on Webinar "Sexual Harassment, Awareness and Safeguards"

A webinar was conducted by the Internals Complaints Committee on "Sexual Harassment, Awareness and Safeguards "for girl students and female staff of SSET on January 25 th 2021, 2 PM to 3 PM.



Topic: Sexual Harassment, Awareness and Safeguards

Date: 25TH JANUARY, 2021

Time: 2.00 PM to 3:00 PM

Resource person: Adv. Asha P. Kuriakose

Advocate

High Court of Kerala

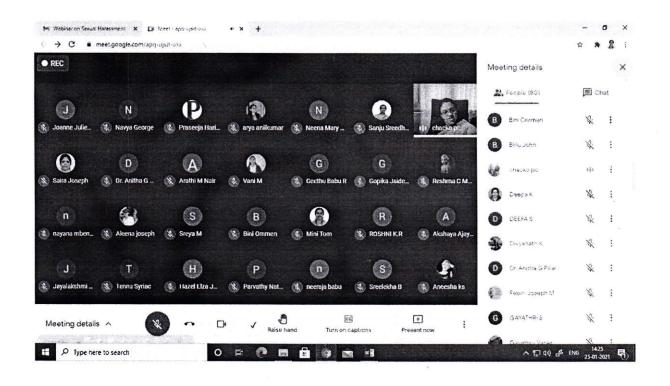
We had as our resource person Adv. Asha P Kuriakose, a leading lawyer of Kerala High Court who has specialized in Civil, Constitutional and family law. She has argued many cases affecting the rights of women and children.

The webinar was conducted on GMEET. Girl students and female staff of SSET registered for the event. A total of 88 participants took part in the event. Dr. Mini Tom welcomed the resource person. The intension of the talk was to empower the female fraternity to face the challenges of modern-days.

The webinar started with the definition of sexual harassment. The resource person explained what all can be categorised as sexual harassment and explained the acts that defines that in detail. She spoke in general of the sexual harassments happening around us with reference to make current events. Next, she focussed on harassments that take place in work places, and how they can be handled. Finally, she discussed on harassments happening on the web, against women. What type of comments and pictures come under this category and what actions can be taken against this.

Finally, there was a question-and-answer session in which all participants were actively involved. They raised several doubts pertaining to our everyday life, to which the resource person answered enthusiastically. Mrs.Deepa.K proposed vote of thanks and the event concluded at 3 PM.





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Registration List

Webinar on "Sexual Harassment, Awareness and Safeguards"

SI No.	Name	Course	Semester	Branch
1	Hridya sujith	BTech	Semester 3	CSE
2	SREYA M	MTech	Semester 3	CE
3	Laya Shibu	BTech	Semester 1	ECE
4	Adithya A A	BTech	Semester 1	ECE
5	Krishnapriya	BTech	Semester 1	ECE
6	ARATHI M NAIR	MTech	Semester 3	CE
7	Anjali k	BTech	Semester 7	ECE
8	Megha ps	BTech	Semester 3	CSE
9	Fahim Fathima K A	BTech	Semester 5	CSE
10	Abhinaya A Menon	BTech	Semester 5	CSE
11	Hamna Thaslina	BTech	Semester 1	EEE
12	Diya Jolly	BTech	Semester 5	CSE
13	Gayathri S	BTech	Semester 5	CSE
14	Navami G Unnithan	BTech	Semester 1	ECE
15	Abhirami C A	BTech	Semester 5	CSE
16	Navya George	BTech	Semester 3	CSE
17	Seethalekshmi K S	BTech	Semester 1	ECE
18	Malavika Krishna A	BTech	Semester 1	ECE
19	Devapriya K S	BTech	Semester 1	ECE
20	Anagha k	BTech	Semester 1	ECE
21	Joshna George	BTech	Semester 3	CSE
22	Athira T S	BTech	Semester 7	ECE
23	Athulya K T	BTech	Semester 7	ECE
24	Anjana K Saju	BTech	Semester 7	ECE
25	Brigit Francis	MTech	Semester 1	CE
26	Neeraja Babu	BTech	Semester 3	CSE
27	Sagra Simon Parekkatt	BTech	Semester 1	ECE
28	Gopika Manoj	BTech	Semester 7	ECE
29	Julia Mary Koshy	MTech	Semester 1	CE
30	Bhavya P S	BTech	Semester 3	CSE
31	Nivedya K P	BTech	Semester 7	CSE
32	Sreelakshmi V Menon	BTech	Semester 3	CSE
33	Gopika Jaideep	BTech	Semester 3	CSE
34	Devika shinith	BTech	Semester 1	ECE
35	Suhana pa	BTech	Semester 1	ECE
. 36	Maria Babu	BTech	Semester 3	CSE
37	Sruthi Santhosh	BTech	Semester 3	CSE
38	Mariya Laveena Rose P G	BTech	Semester 1	CSE

39	Kavya Ajay	BTech	Semester 1	CSE
40	THEERTHA P.V	BTech	Semester 7	CE
40	THE ENTIRE TO SERVICE OF THE SERVICE	D 1 CO.1	Contestor 7	OL .
41	SANDRA SATHYAN M	BTech	Semester 1	CSE
42	Shamlamol A K	MTech	Semester 3	CE
43	Neena Mary Alex	BTech	Semester 3	CSE
44	ABHIRAMI C S	MTech	Semester 3	CE
45	veena	BTech	Semester 7	CE
46	Meenakshy g	BTech	Semester 7	CE
47	Fathimathul Kibthiya	BTech	Semester 7	ECE
48	Meenakshy R Nambiar	BTech	Semester 1	CSE
49	Jennifer Pinto	BTech	Semester 1	CSE
50	Gopika Rajeev	BTech	Semester 3	ECE
51	Pooja S	BTech	Semester 7	CSE
52	Aiswarya Harigopal	BTech	Semester 1	CSE
53	Fathima safna p	BTech	Semester 1	CSE
	Sreelakshmi TU	BTech	Semester 3	ECE
54	Lakshmi H	BTech	Semester 1	CSE
55	Laksiiiii n	Brech	Semester 1	COE
56	Anagha shajikumar	BTech	Semester 1	CSE
57	Anu Shon v c	BTech	Semester 7	CE
58	Sreedarsana Ajay	BTech	Semester 1	CSE
59	Parvathy Udayan	BTech	Semester 1	CSE
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60	BRINDA NAVEEN	BTech	Semester 1	CSE
61	Dhilna K M	BTech	Semester 5	CSE
62	Alina Mathew	BTech	Semester 1	CSE
63	Joanne Juliet George	BTech	Semester 7	CE
64	Aaisha Naeema K M	BTech	Semester 1	CSE
65	Saithya Thomas	BTech	Semester 3	ECE
66	Aleena Johny	BTech	Semester 1	CSE
67	Arya Anil Kumar	BTech	Semester 3	CSE
68	Lakshmi Santhosh	BTech	Semester 1	CSE
69	Akshaya ajayakumar	BTech	Semester 3	ECE
70	Deepasree Varma	PhD	Semester 5	CSE
71	MERLIN ELSA MAMMEN	MCA	Semester 1	CSE
72	Vani M	MCA	Semester 1	CE
73	Aiswarya Cp	MCA	Semester 3	CSE
74	Angel Mariya Babu	MCA	Semester 3	CSE
75	ARDRA NAIR	BTech	Semester 7	CSE
76	Chithu k	MCA	Semester 1	CSE
		MCA	Semester 1	CSE
77	Malavika N M	INCA	Delliester I	IOOL

.

79	Aleena joseph	MCA	Semester 3	CSE
80	ATHIRA VENUGOPAL	MCA	Semester 1	CE
81	Hima Vijay	MCA	Semester 1	CSE
82	Sahena Salim	BTech	Semester 1	CSE
83	Shilpa m	MCA	Semester 1	CSE
84	Gayathri V	BTech	Semester 7	CSE
85	Anupama George	MTech	Semester 1	CE
86	Mariya A C	MCA	Semester 1	CSE
87	Dheeshna M D	BTech	Semester 7	CSE
88	Sreelekshmi JL	MCA	Semester 1	CSE
89	NAYANA M BENOY	MTech	Semester 1	CE
90	Nasweeba K N	BTech	Semester 3	CSE
91	Shima s	MCA	Semester 1	CSE
92	Delna Varghese	BTech	Semester 1	CSE
93	Alina Aravind	MTech	Semester 3	CE
94	Sandra mohan	MCA	Semester 1	CSE
95	Anannya Nirmalan	MCA	Semester 1	CSE
96	RESHMA C MENON	MCA	Semester 1	CSE
97	Lakshmi Divine.M	BTech	Semester 5	ECE
98	Jeslin Merin Sajeev	BTech	Semester 5	ECE
99	Nisha Benny	BTech	Semester 5	ECE
100	Aswathimol S	BTech	Semester 5	ECE
101	Rithu Raj T. R	BTech	Semester 5	ECE
102	Anusree. S	BTech	Semester 5	ECE
103	SAHALA V.H	BTech	Semester 5	ECE
104	Aneesha K S	BTech	Semester 5	ECE
105	Parvathy Lijin	BTech	Semester 5	ECE
106	Aparna suresh babu	BTech	Semester 5	ECE

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY, PALISSERY-683576

Internal Complaints Committee

Meeting Minutes

Date

: 05/01/2021

Time

: 12:45 PM - 01:00 PM

Venue : Conference Room, First Floor, Administrative Block

Faculty Members		
Dr. Mini Tom, Deputy Dean	Presiding Officer	Mar
Ms. Deepa K Associate Professor	Member	Just
Ms. Jagadhamma M P, Administrative Officer	Member	Ting

Minutes

The committee discussed and decided to conduct a webinar on the topic "Sexual Harassment. Awareness and Safeguards" for girl students and female staff members of SSET in the month of January.

OFFICE ORDER

SSET/21/298A

Sub: Constitution of Internal Complaints Committee

The following persons have been nominated as members of Internal Complaints Committee as per the guidelines received from Kerala Women's Commission.

1.PRESIDING OFFICER - Dr. MINI TOM

Professor,

Basic Science & Humanities Dept.

Mob.No: 9447710995

2. MEMBER - MRS. DEEPA K

Associate Professor, MCA Dept.

Mob.No: 9446503448

3. MEMBER - MRS. JAGADHAMMA M.P

Administrative Officer Mob.No: 9446836521

4. MEMBER - DR. P.V METILDA

Retd.Principal, Maharajas College

Mob.No: 9388605198

06.10.2020

NOTICE

COMPLIANCE WITH ANTI-SEXTUAL HARASSMENT LAW

As per the Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013, we have constituted an Internal Complaints Committee to prevent sexual harassment in educational institutions.

'Sexual Harassment against women' in any form is an uncivilized act and hence it is strictly prohibited in this institution and any kind of such act should report to the Internal Complaints Committee constituted for this purpose.

06.10.2020

NOTICE

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13.08.2019

OFFICE ORDER

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13.08.2019

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4. MEMBER

DR. P.V METILDA

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Mob.No: 9388605198

14.08.2018

NOTICE

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14.08.2018

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Mob.No: 9446836521

4. MEMBER

DR. P.V METILDA

Retd.Principal, Maharajas College

Mob.No: 9388605198

15.08.2017

NOTICE

COMPLIANCE WITH ANTI-SEXTUAL HARASSMENT LAW

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15.08.2017

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2. MEMBER

MRS. DEEPA K

Associate Professor, MCA Dept.

Mob.No: 9446503448

3. MEMBER

MRS. JAGADHAMMA M.P

Administrative Officer Mob.No: 9446836521

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DR. P.V METILDA

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12.08.2016

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY $\underline{KARUKUTTY}$

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SCMS school of engineering & technology

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India

An ISO 9001:2008 Certified Institution

CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683582 PHONE: 0484-2450330, 2451907 FAX: 91-484-2450508 E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

SSET/14/104/5594

18th August, 2014

The Chairperson

Kerala Women's Commission T.C No.2/38-42, Near Lourdh Church, Pattom P.O, P.M.G.,

Thiruvananthapuram - 4

Madam,

Sub: Compliance with Anti-sexual Harassmeant Law - reg. Ref: Training programme conducted by NUALS on 31.7.14

As per the instructions given during the training programme conducted on 31.7.14, we are enclosing herewith the checklist duly filled in and the details of the ICC and the steps taken for compliance of this law for favour of further action.

Thanking you,

Yours faithfully,

Prof. M.MADHAVAN

PRINCIPAL

Encl: As above

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY KARUKUTTY

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MRS. MINI TOM

⚠ MEMBER - DR. P.V METILDA

Retd.Principal, Maharajas College

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PRINCIPAL

CENTRE FOR WOMEN AND FAMILY STUDIES, NUALS

Checklist

1.	Is your institution compliant with anti-sexual harassment law, Sexual Harassment at
	Workplace (Prevention, Prohibition and Redressal) Act, 2013?
	Yes No
2.	Have you prepared and implemented an Internal Anti-Sexual Harassment Policy in
	your organization?
	Yes No No
3.	Have you created an Internal Complaints Committee (ICC) as per the Sexual
	Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013?
	Yes No
4.	Do you have required number of members in the ICC as per the conditions laid down
	in the Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act,
	2013?
	Yes No
5.	Have you displayed sufficient notices informing employees and students about your
	institution's stand on sexual harassment and the consequences of indulging in such
	acts?
	Yes No . (Give Details)
6.	Have you provided sufficient information about the members of the ICC in prominent
	places in the institution, so that employees, students and staff can reach them?
	Yes No

7.	Have you conducted an orientation programme for the members of the ICC?
	Yes No
8.	Do you provide necessary facilities to the ICC for dealing with sexual harassment
	proceedings? Yes No No
9.	Have you received any complaint after the institution of the Committee?
	Yes No Z
	No. of Complaints received:
	From administrative heads:
	From teachers:
	From administrative staff:
	From students:
10.	Mode of Harassments taken place in your institution (Put tick mark against the appropriate)
	Physical contact and advances:
	A demand or request for sexual favours:
	Making sexually coloured remarks:
	Showing pornography:
	Any other unwelcome conduct of physical, verbal or non-verbal conduct of sexual
	nature: (Give Details)
	One or more of the following: (Give Details)
11.	Measures undertaken on each such complaints: (Give Details)
12.	Have you come across any instances of sexual harassment in your institution which is
	not filed as a complaint ?
	Yes No Z

13.	Is there any system or process of providing assistance to an employee or student who
	has been sexually harassed in approaching complaints committee and in dealing with
	psychological and other effects of sexual harassment?
	Yes No (Give Details)
14.	Do you provide necessary facilities to the ICC for dealing with sexual harassment
	proceedings?
	Yes No
15.	Have you implemented the ICC's recommendations as per the final award?
	Yes No
16.	Do you monitor the functioning and performance of the ICC at a broad level.
	Yes No No
17.	Does the ICC maintain on annual report containing passessory details of sevuel
17.	Does the ICC maintain an annual report containing necessary details of sexual harassment proceedings?
	Yes No
18.	Does the institution provide assistance to the harassed employee or student to make a
	criminal complaint in the police station? Have employees been made aware of this?
	Yes No

The National University of Advanced Legal Studies (NUALS)

Centre for Women and Family Studies

Requirements - Compliance with Anti-Sexual Harassment Law

- Constitution of Internal Complaints Committee (ICC) as per the Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013. (Every workplace employing 10 or more employees is required to constitute an ICC)
- 2. Composition of the Committee:
 - a) Presiding officer shall be a woman employed at a senior level at workplace from amongst the employees.
 - (If Senior level woman employee is not available, presiding officer shall be nominated from other offices or administrative units of the workplace)
 - b) Not less than two members from amongst employees preferably committed to the cause of women or who have had experience in social work or have legal knowledge
 - c) one member from amongst nongovernmental organizations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment.
 - (at least one half of the total members so nominated shall be women)
- 3. Term of Office: Presiding officer and every member of the Committee shall hold office for a period not exceeding three years from the date of nomination as specified by the employer.
- 4. The member appointed from amongst the non governmental organizations or associations shall be paid such fees or allowance for holding the proceedings of the committee by the employer.
- 5. Duty of employer:

Dr. P.V. Mellida

Retd. Principal

Mahasajas Collège

Ernakulam.

- a) to provide a safe working environment at the workplace which shall include safety from all the persons with whom a woman comes into contact at the workplace;
- b) display at any conspicuous place in the workplace, the penal consequences of sexual harassment and the order constituting the ICC;
- c) organise workshops and awareness programmes;
- d) provide necessary facilities to the ICC for dealing with complaints and conducting inquiries;
- e) assist in securing the attendance of the respondent and witnesses before the ICC;
- f) make available such information to the ICC, as it may require;
- g) provide assistance to the woman if she so chooses to file a criminal complaint;
- h) initiate criminal action against the perpetrator;
- i) treat sexual harassment as a misconduct under the service rules and initiate action for such misconduct; and
- j) monitor the timely submission of reports by the ICC.

Instructions

Kerala Women's Commission requires all the participants of the Training programme conducted by the Centre for Women and Family Studies, NUALS on 'Sexual Harassment Against Women in Educational Institutions' on 31st July 2014, to duly compty with the requirements mentioned above as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 passed by the Parliament of India. The head of all the Colleges are required to submit the duly filled checklist attached to this letter within one month from the date of the training programme.

The report containing the details of the institution, composition of the Committee and steps taken along with the checklist should reach Kerala Women's Commission on or before 21st August 2014.

Communication Address: Chairperson,

Kerala Women's Commission,

T.C. No. 2/38-42, Near Lourdh Church, Pattom P. O.

P. M. G., Thiruvananthapuram - 4.

Tel: 0471-2307590, 2300509.

EVOLUTION OF LAW RELATING TO SEXUAL HARASSMENT

Sexual harassment at the workplace has been one of the central concerns of the women's movement in India since the '80s. After much effort, an Act exclusively dealing with Sexual Harassment at the work place has been passed by the Parliament in 2013.

Introduction

Sexual Harassment at the Workplace (SHW) has remained one of the central concerns of the women's movement in India since the early-'80s. During the 1980s, militant action by the Forum Against Oppression of Women (Mumbai) against the sexual harassment of nurses in public and private hospitals by patients and their male relatives, ward-boys and other hospital staff; of air-hostesses by their colleagues and passengers; of teachers by their colleagues, principals and management representatives; of PhD students by their guides and so on and so forth received a lukewarm response from the trade unions and adverse publicity in the media. But this trivialisation did not deter the women rights activists. More and more working women started taking systematic action against SHW. Baailancho Saad ('Women's Voice') in Goa mobilised public opinion against the chief minister, who allegedly harassed his secretary, through demonstrations, rallies and sit-ins till the minister was forced to resign. In 1990, the same organisation filed a public interest litigation to bring amendments in the antiquated rape law that defined rape in the narrowest sense of 'penile penetration into the vagina'. Several women's groups came forward in support of a new concern about a variety of sexually violent acts against women, including SHW.

During the 1990s, the most controversial and brutal gang rape at the workplace involved a Rajasthan state government employee who tried to prevent child marriage as part of her duties as a worker of the Women Development Programme. The feudal patriarchs who were enraged by her (in their words: "a lowly woman from a poor and potter community") 'guts' decided to teach her a lesson and raped her repeatedly. After an extremely humiliating legal battle in the Rajasthan High Court the rape survivor did not get justice and the rapists -- "educated and upper caste affluent men" -- were allowed to go free. This enraged a women's rights group called Vishakha that filed public interest litigation in the Supreme Court of India.

Before 1997, women experiencing SHW had to lodge a complaint under Section 354 of the Indian Penal Code that deals with the 'criminal assault of women to outrage women's modesty', and Section 509 that punishes individual/individuals for using a 'word, gesture or

act intended to insult the modesty of a woman'. These sections left the interpretation of 'outraging the modesty of women' to the discretion of the police officer.

In 1997, the Supreme Court passed a landmark judgment in the Vishakha case laying down guidelines to be followed by establishments in dealing with complaints about sexual harassment. The court stated that these guidelines were to be implemented until legislation is passed to deal with the issue.

Pursuant to this, the Government of India requested the National Commission for Women (NCW) to draft the legislation. A number of issues were raised regarding the NCW draft, until ultimately a drafting committee was set up to make a fresh draft. Several women's organisations are part of this committee, including Majlis from Mumbai, which was asked to make the draft. Women's organisations and women lawyers associated with trade unions in Mumbai have collectively worked on the draft with Majlis. Particular concern, whilst working out the draft, has been to include the unorganised sector and to incorporate provisions of the labour law. The Act has now been passed by the Parliament and has the force of law. It provides for the prevention and redressal of sexual harassment of women at the workplace, or arising during and in the course of their employment and matters connected thereto, in keeping with the principles of equality, freedom, life and liberty as enshrined in the Constitution of India, and as upheld by the Supreme Court in *Vishakha* v. *State of Rajasthan* [1997(7) SCC.323] and as reflected in the Convention on the Elimination of all Forms of Discrimination against Women (CEDAW) which has been ratified by the Government of India.

Scenario in the Post-Vishakha guidelines period

Several organisations have carried out research on SHW that has been widely disseminated. A survey by Sakshi (Delhi) throws up some worrying data: 80% of respondents revealed that SHW exists, 49% had encountered SHW, 41% had experienced SHW, 53% women and men did not have equal opportunities, 53% were treated unfairly by supervisors, employers and co-workers, 58% had not heard of the Supreme Court's directive of 1997, and only 20% of organisations had implemented the Vishakha guidelines. Controversy over SHW by the senior manager of Infosys by the chairman and managing director of NALCO, the Medha Kotwal petition on SHW of a PhD student by her guide at M S University, Vadodara, complaints against a senior professor at Lucknow University complaints about SHW by the film star Sushmita Sen against the CEO of Coca-Cola have all alerted employers

to the economic burden and efficiency loss from SHW. Still, most private companies refrain from investing funds in such committees.

A Sophia Centre for Women's Studies and Development study shows that awareness and implementation of the Supreme Court's guidelines is very low and there is a need to spread awareness about the same. A study by Samhita (Kolkata), throwing light on the Bhanvari Devi case, has highlighted to the state and civil society the gravity of the menace of SHW.

Recommendations of the National Commission for Women (NCW) on safety of women in and around college and university campuses

In response to barbaric sexual violence against three women students in three different places within a week in Delhi University campuses, in 2002, the NCW called an emergency meeting to discuss the safety of women at educational institutions.

Recommendations that emerged out of the meeting, convened by the National Commission for Women with the Principal Secretary (Home), Delhi Police Commission and heads of educational institutions regarding strategies to prevent the occurrence of rape and sexual harassment in and around campuses, are as follows:

Police

- *More Police Control Room vans should be deployed to patrol educational institutions.
- *Along the lines of women's helplines, college helplines should also be provided and its number should be prominently displayed.
- *There should be police patrols around educational institutions at least for two hours before and after college gets over.
- *There is a need to improve relationships between the police and educational institutions.
- *Every case of rape must be handled by a woman police officer.
- *The attitude of the police needs to be made more positive towards the victim.

Educational Institutions

*Educational institutions must ensure proper lighting in an around their premises, as darkness is conducive to crime. The height of hedges must be reduced in campuses for proper visibility.

- *An internal security committee should be constituted by all educational institutions, headed by the head of the institution, police officer and student representatives who must be invited for meetings to review the security arrangements. If the need arises, other government departments like the PWD may be invited to review the security arrangements.
- *The internal security committee should have monthly or bi-monthly meetings and must maintain the minutes of the meeting.
- *Experts should be invited to inspect the college area to assess the security needs and arrangements on campus.
- *Educational institutions must perform their administrative role for the security of the students.
- *Students must be given proper training in self-defence.
- *The telephone numbers of women's helplines must be provided.
- *Entry into educational institutions must be restricted. Entry should be through identity cards.
- *Construction workers should not be allowed to stay on the premises of the institute overnight.
- *Safety gadgets should be provided in hostels.
- *Educational institutions could engage retired police officers on their security committees/boards.
- *De-politicisation of the campus is a must; institutions must ensure this.
- *Awareness programmes on the safety and security of students must be conducted on a regular basis.

Media

- *There is a need to sensitise the media regarding the repeated relay of incidents relating to violence against women. This has negative repercussions on society, especially on children.
- *The National Commission for Women directs the media not to intrude on the privacy of the victim.

Among the initiatives taken by Institutions of Higher Education, one which is taken by Delhi University is that, they passed an ordinance based on its policy against SHW with clearly-defined rules and procedures. It has mentioned a range of disciplinary action to punish

the culprit (employee) of SHW, including warnings, written apologies, bond of good behaviour, adverse remarks in the confidential report, debarring from supervisory duty, denial of membership to statutory bodies, denial of re-employment, stopping of increments/promotion, reverting, demotion, suspension, dismissal. For student/s culprits, the punishment could be in the form of warnings, written apologies, bond of good behaviour, debarring entry into hostels/campuses, suspension for a specific period of time, withholding results, debarring from exams, debarring from contesting elections, debarring from holding posts such as member of a committee, of courses, membership of a college union, expulsion, denial of admission, declaring the harasser to be 'persona non grata' for a stipulated period of time and other such relevant mechanisms.

Conclusion

Sexual harassment at the workplace is a universal problem. Even though the occurrence of sexual harassment at the workplace is widespread in India and elsewhere, this is the first time it has been recognised as an infringement of the fundamental rights of a woman, under Article 19(1) (g) of the Constitution of India "to practice any profession or to carry out any occupation, trade or business".

Of late, the problem of sexual harassment at the workplace has assumed serious proportions, with a meteoric rise in the number of cases. Surprisingly, however, in most cases women do not report the matter to the concerned authorities.

In India, Articles 14, 15 and 21 of the Indian Constitution provide safeguards against all forms of discrimination. In recent times, the Supreme Court has given two landmark judgments - *Vishakha* v. *State of Rajasthan*, 1997, and *Apparel Export Promotion Council* v. *A K Chopra* (1999) in which it laid down certain guidelines and measures to ensure the prevention of such incidents. Despite these developments, the problem of sexual harassment is assuming alarming proportions and there is a pressing need for domestic laws on the issue.

India is rapidly advancing in its developmental goals and more and more women are joining the workforce. It is the duty of the state to provide for the wellbeing and respect of its citizens to prevent frustration, low self-esteem, insecurity and emotional disturbance, which, in turn, could affect business efficacy, leading to loss of production and loss of reputation for the organisation or the employer. In fact, the recognition of the right to protection against sexual harassment is an intrinsic component of the protection of women's human rights. It is

also a step towards providing women independence, equality of opportunity and the right to work with dignity.

In the last 50 years, various international human rights organisations have been focusing on promoting and protecting women's rights. The United Nations has acknowledged that women's rights are synonymous with human rights. The same was reiterated in the Beijing Declaration.

Most international women's human rights movements have raised their voice against abuse and violence perpetrated against women in general. In 1979, the UN General Assembly adopted the Convention on the Elimination of all forms of Discrimination Against Women (CEDAW). Areas where discrimination was found to be rampant include political rights, marriage, family and employment. The convention emphasised that discrimination and attacks on a woman's dignity violated the principle of equality of rights.

We all know that India is a patriarchal society and most cases of sexual harassment remain unreported. Women are reluctant to complain and prefer silence due to lack of sensitivity on the part of Indian society. Despite bold judgments by the Supreme Court, there is no sexual harassment complaints committee at most workplaces, even in the government sector. The apex court must direct the various workplaces to form sexual harassment committees within a stipulated time frame.

In any civilised society, it is the fundamental right of people to be able to lead their lives with dignity, free from mental or physical torture. To ensure this, transgressors must pay for their unsolicited sexual advances. At the same time organisations such as Men Against Violence and Abuse, that conduct gender-sensitisation programmes and self-defence classes to combat sexual harassment at the workplace, must be encouraged.

To effectively prevent SHW we need both a top-down initiative by the state and employers and civil society initiatives from citizens' groups, women's organisations and trade unions.

Judicial Decisions

Vishaka and Others v. State of Rajasthan and Others [(1997) 6 SCC 241]

Facts

The litigation resulted from a brutal gang rape of a publicly employed social worker in a village in Rajasthan during the course of her employment. The petitioners bringing the action were various social activists and non-governmental organisations. The primary basis of bringing such an action to the Supreme Court in India was to find suitable methods for the realisation of the true concept of "gender equality" in the workplace for women. In turn, the prevention of sexual harassment of women would be addressed by applying the judicial process.

Under Article 32 of the Indian Constitution, an action was filed in order to establish the enforcement of the fundamental rights relating to the women in the workplace. In particular it sought to establish the enforcement of Articles 14, 15, 19(1) (g) and 21 of the Constitution of India and Articles 11 and 24 of the Convention on the Elimination of All Forms of Discrimination against Women.

Constitution of India

- •Article 14 (the right to equality)
- •Article 15 (the right to non discrimination)
- •Article 19(1)(g) (the right to practise one's profession)
- •Article 21 (the right to life)

Convention on the Elimination of All Forms of Discrimination against Women (CEDAW)

- •Article 11 ([State] takes all appropriate measures to eliminate discrimination against women in the field of employment)
- Article 24 ([State shall] undertake to adopt all necessary measures at the national level aimed at achieving the full realization)

Decision

In disposing of the writ petition with directions, it was held that:

"The fundamental right to carry on any occupation, trade or profession depends on the availability of a 'safe' working environment. The right to life means life with dignity. The

primary responsibility for ensuring such safety and dignity through suitable legislation, and the creation of a mechanism for its enforcement, belongs to the legislature and the executive. When, however, instances of sexual harassment resulting in violations of Arts 14, 19 and 21 are brought under Art 32, effective redress requires that some guidelines for the protection of these rights should be laid down to fill the legislative vacuum." In light of these deliberations, the Court outlined guidelines which were to be observed in order to enforce the rights of gender equality and to prevent discrimination for women in the workplace. These guidelines included the responsibility upon the employer to prevent or deter the commission of acts of sexual harassment and to apply the appropriate settlement and resolutions and a definition of sexual harassment which includes unwelcome sexually determined behaviour (whether directly or by implication) such as:

- physical contact and advances;
- •a demand or request for sexual favours;
- •sexually-coloured remarks;
- showing pornography;
- •any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

Furthermore the guidelines set out that persons in charge of a workplace in the public or private sector would be responsible for taking the appropriate steps to prevent sexual harassment by taking the appropriate steps, including:

- The prohibition of sexual harassment should be published in the appropriate ways and providing the appropriate penalties against the offender;
- For private employees, the guidelines should be included in the relevant employment guidelines;
- Appropriate working conditions in order to provide environments for women that are not hostile in order to establish reasonable grounds for discrimination;
- The employer should ensure the protection of potential petitioners against victimisation or discrimination during potential proceedings;
- An appropriate complaints mechanism should be established in the workplace with the appropriate redress mechanism;

• Where sexual harassment occurs as a result of an act or omission by any third party or outsider, the employer and person-in-charge will take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.

Finally, the court stated that the guidelines are to be treated as a declaration of law in accordance with Article 141 of the Constitution until the enactment of appropriate legislation and that the guidelines do not prejudice any rights available under the Protection of Human Rights Act 1993.

Apparel Export Promotion Council v. A. K. Chopra, [AIR 1999 SC 625]

Facts

The respondent was working as a Private Secretary to the Chairman of the Apparel Export Promotion Council, the appellant. It was alleged that on 12-8-1988, he tried to molest a woman employee of the Council, Miss X who was at the relevant time working as a Clerk-cum-Typist. She submitted a written complaint. The respondent was placed under suspension *vide* an order dated 18th August, 1988. A charge-sheet was served on him to which he gave a reply denying the allegations. The Enquiry Officer after considering the documentary and oral evidence and the circumstances of the case arrived at the conclusion that the respondent had acted against moral sanctions and that his acts against Miss X did not withstand the test of decency and modesty. He, therefore held the charges levelled against the respondent as proved.

The respondent filed a Writ Petition in the High Court *inter alia* challenging his removal from service. On January 30, 1992, the writ petition was allowed and respondent Nos. 1 and 3, were directed to act upon the decision of the Staff Committee, assuming as if the decision, as alleged, had been taken at the 34th Meeting of the Staff Committee on 25th July, 1990. The appellant challenged the Judgment and Order of the High Court dated 30th January, 1992, through Special Leave Petition (Civil) No. 3204 of 1992 in the Supreme Court.

<u>Issue</u>

Whether the High Court has jurisdiction to interfere with the disciplinary matters and punishment imposed by departmental authorities?

Decision

In a case involving charge of sexual harassment or attempt to sexually molest, the courts are required to examine broader probabilities of the case and not get swayed by insignificant discrepancies or narrow technicalities or dictionary meaning of the expression "molestation". They must examine the entire material to determine the genuineness of the complaint. The statement of the victim must be appreciated in the background of the entire case.

It was further held that each incident of sexual harassment at place of work, results in violation of fundamental right to gender equalities and right to life and personal liberty. It was further added that mere want of actual assault or touch by delinquent did not cease to be outrageous. It amounts to sexual harassment and the court is not to normally interfere with either the factual findings regarding guilt or with penalty or punishment imposed by departmental authorities.

Mrs. Rupan Deol Bajaj v. Kanwar Pal Singh [1996 AIR 309]

This case has changed the meaning of the terms, modesty, and privacy in such a way that any kind of harassment of inconvenience done to a women's private or public life will be considered as an offence.

Medha Kotwal & Ors. v. Union of India& Ors [(2013) 1 SCC 297]

This case helped the Vishaka's case to implement the guidelines successfully by issuing notices to all states and the union territories to impact the necessary steps.

<u>UGC GUIDELINES ON SEXUAL HARASSMENT AGAINST WOMEN</u>

As per the UGC guidelines the students are entitled to protection from sexual harassment by complaining to the Gender Sensitisation Committees against sexual harassment. It is mandatory for each college/university to constitute and publicise this committee as per the Guidelines and norms laid down by the Hon'ble Supreme Court [Vishaka and others v. State of Rajasthan and others.]

The aim of gender sensitization committee is to make people aware of the power relations between men and women in society and to understand the importance of affording women and men equal opportunities and treatment.

SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013 - AN OVERVIEW

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (Sexual Harassment Act) has been made effective on April 23rd, 2013 by way of publication in the Gazette of India. The Act is a much awaited development and a significant step towards ensuring women a safe and healthy work environment.

Sexual Harassment at workplace is a violation of women's right to gender equality, life and liberty. It creates an insecure and hostile work environment, which discourages women's participation in work, thereby adversely affecting their economic empowerment and the goal of inclusive growth. However, there exists no domestic law to address this issue except a few provisions of the Indian Penal Code and the Supreme Court Guidelines in the case of *Vishaka* v. *State of Rajasthan*. The increasing work participation rate of women has made it imperative that a comprehensive legislation focusing on prevention of sexual harassment as well as providing a redressal mechanism be enacted.

The Sexual Harassment Act stipulates that a woman shall not be subjected to sexual harassment at any workplace. As per the statute, presence or occurrence of circumstances of implied or explicit promise of preferential treatment in employment; threat of detrimental treatment in employment; threat about present or future employment; interference with work or creating an intimidating or offensive or hostile work environment; or humiliating treatment likely to affect the lady employee's health or safety may amount to sexual harassment.

SALIENT FEATURES OF THE ACT

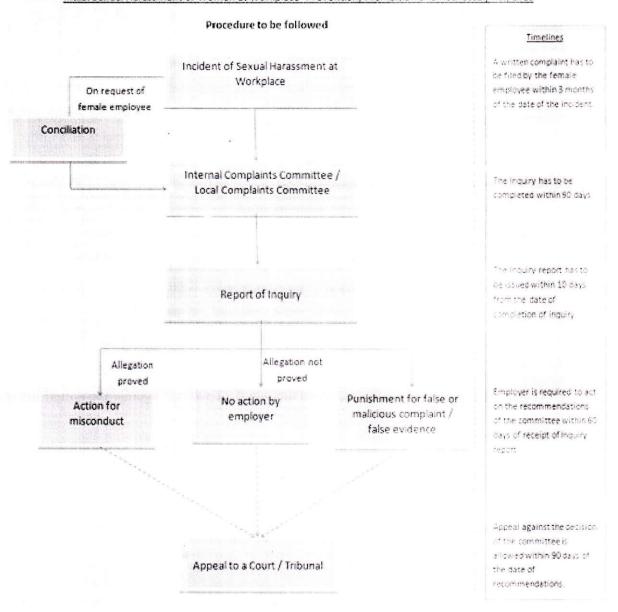
• Scope: The ambit of the Sexual Harassment Act is very wide and is applicable to the organized sector as well as the unorganized sector. In view of the wide definition of 'workplace', the statute *inter alia* applies to government bodies, private and public sector organisations, non-governmental organisations, organisations carrying on commercial, vocational, educational, entertainmental, industrial, financial activities, hospitals and nursing homes, educational institutes, sports institutions and stadiums used for training individuals. As per the Sexual Harassment Act, a workplace also covers within its scope places visited by employees during the course of employment

or for reasons arising out of employment - including transportation provided by the employer for the purpose of commuting to and from the place of employment.

The definition of 'employee' under the Sexual Harassment Act is fairly wide and covers regular, temporary, ad hoc employees, individuals engaged on daily wage basis, either directly or through an agent, contract labour, co-workers, probationers, trainees and apprentices with or without the knowledge of the principal employer, whether for remuneration or not, working on a voluntary basis or otherwise, whether the terms of employment are express or implied.

- Internal Complaints Committee and Local Complaints Committee: The Sexual Harassment Act requires an employer to set up an 'Internal Complaints Committee' (ICC) at each office or branch of an organization employing at least 10 employees. The government is in turn required to set up a 'Local Complaints Committees' (LCC) at the district level to investigate complaints regarding sexual harassment from establishments where the ICC has not been constituted on account of the establishment having less than 10 employees or if the complaint is against the employer. The Sexual Harassment Act also sets out the constitution of the committees, process to be followed for making a complaint and inquiring into the complaint in a time bound manner. The ICC will be a four member committee under the Chairpersonship of a senior woman employee and will include 2 members from amongst the employees preferably committed to the cause of women or has experience in social work/legal knowledge and includes a third party member (NGO etc) as well
- Interim Reliefs: The Sexual Harassment Act empowers the ICC and the LCC to recommend to the employer, at the request of the aggrieved employee, interim measures such as (i) transfer of the aggrieved woman or the respondent to any other workplace; or (ii) granting leave to the aggrieved woman up to a period of 3 months in addition to her regular statutory/ contractual leave entitlement.
- Process for Complaint and Inquiry: Please refer to the following flowchart which
 provides, in brief, the process to be followed by the aggrieved employee to make the
 complaint and by the employer to inquire into the complaint. The law allows female
 employees to request for conciliation in order to settle the matter although a monetary
 settlement should not be made as a basis of conciliation.

India: Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013



© Nishith Desai Associates, 2013

- Action against Frivolous Complaints: So as to ensure that the protections contemplated under the Sexual Harassment Act do not get misused, provisions for action against "false or malicious" complainants have been made.
- Obligations of Employer: In addition to ensuring compliance with the other provisions stipulated, the Sexual Harassment Act casts certain obligations upon the employer to, *inter alia*,

- provide a safe working environment
- display conspicuously at the workplace, the penal consequences of indulging in acts that may constitute sexual harassment and the composition of the Internal Complaints Committee
- organise workshops and awareness programmes at regular intervals for sensitizing employees on the issues and implications of workplace sexual harassment and orientation programmes for members of the Internal Complaints Committee
- treat sexual harassment as a misconduct under the service rules and initiate action for misconduct.

The employer is also required to monitor the timely submission of reports by the ICC. If an employer fails to constitute an Internal Complaints Committee or does not comply with any provisions contained therein, the Sexual Harassment Act prescribes a monetary penalty of up to INR 50,000. A repetition of the same offence could result in the punishment being doubled and / or de-registration of the entity or revocation of any statutory business licenses.

The Act is in fact a weapon in the hands of women against unwanted interference in their facets of privacy and personhood, thereby ensures protection of basic human rights of women; the right to live with human dignity without any form of fear or discrimination.



An ISO 9001:2008 Certified Institution

CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2450602, FAX: 91-484-2450508, e-mail: sset@scmsgroup.org

SSET/14/79/5336

18th July, 2014

The Chairperson

Kerala Women's Commission Near Lourdh Church, Pattom P.O, PMG Thiruvananthapuram - 4

Sir,

Sub: Training programme on "Legislative measures against Sexual Harassment in Educational Institutions.

Ref: Your office letter No:B1/1945/2014/KWC dt. 11.7.14

As desired in the cited letter, I am nominating Mrs. Mini Tom, Associate Professor in the Department of Mathematics for attending the training programme jointly organized by CWFS, NUALS and Kerala Women's Commission on "Legislative measures against Sexual Harassment in Educational Institutions" to be conducted at NUALS Campus, Kalamassery on 31.7.2014.

With regards,

PROEM.MADHAVAN PRINCIPAL

Confirmation Letter

MINI TOM

Designation: Associate Professor

Educational Institution: SCMS School of Engineering & Technology

Address:

Off: Vidya Nagar, Karukutty - 683582

Res: Vadakkekary Tom Villa, Karukutty - 683576

Contact No.: 9447710995

E-mailid: Minitom 2001@ yahoo. com

I do confirm my participation in the training programme scheduled to be held at NUALS on 31st July 2014 from 9.00 a.m. to 5 p.m..

MINI TOM

For information: Dr Sheeba S. Dhar, Asst Prof., NUALS

& Director (In Charge), CWFS, NUALS.

E-mail id: sheebasdhar@nuals.ac.in; Mob. No.: 9496100221.

:Ms. Cicy Joseph, PS to Vice- Chancellor, NUALS.

Mob. No.:8547728538.



"ഭരണഭാഷ-മാതൃഭാഷ"

KERALA WOMEN'S COMMISSION

(Established under the Kerala Women's Commission Act, 1990)
Near Lourdh church, Pattom P.O., PMG
Thiruvananthapuram-4

Phone: 2307590, 2300509, 2307589, 2309878 Website: www.keralawomenscommission.gov.in



2014.07.11

Chairperson

Smt. K.C. Rosakkutty Tel. No. 0471-2300509(O) 9847544139(M)

Members

Adv. Noorbeena Rasheed Tel No. 0471-2307589(O) 9447165795(M)

Smt. K.A. Thulasi Tel No. 9446433544(M)

Dr. Prameela Devi Tel.No. 9447038066(M)

Dr. Lissy Jose Tel.No. 9447137589(M)

Member Secretary, Ex-officio Sri. K.K. Prasanna Kumar Tel. No.0471-2307590(0)

Director

Sri. A. Anil Kumar Tel. No.0471-2307591(O) 9497722800 (M)

Fax 0471-2300509

Email keralawomenscommission@ yahoo.co.in Bi /1945/2014/cwc

The Principal
S.C.M.S School of Engineering and Technology
Karukutty, Ernakulam.

Sir/Madam,

Sub: Training Programme jointly organized by CWFS, NUALS and Kerala Women's Commission on "Legislative measures against Sexual Harassment in Educational Institutions"

The Centre for Women and Family Studies (CWFS), NUALS, in association with the Kerala Women's Commission is organizing a Training Programme on "Legislative Measures against Sexual Harassment in Educational Institutions" for the academic and administrative heads of the educational institutions in Kerala. The first training programme in this series is scheduled to be held on 31.07.2014 (9.00 AM to 5.00 PM) at NUALS Campus, Kalamassery to the academic and administrative heads of colleges in Ernakulam.

You are hereby requested to attend the Training Programme without fail. You may fill up the sheet attached to the letter and send to the corresponding address on or before 20th of July 2014. A report in the prescribed format which will be provided to you after the Training Programme should be submitted to office of the Kerala Women's Commission on or before 01.09.2014.

Thanking you,

Yours Sincerely,

Secretary

For Chairperson

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2014,07.14

Chairperson

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Members

Adv. Noorbeena Rasheed Tel No. 0471-2307589(O) 9447165795(M)

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Dr. Prameela Devi Tel.No. 9447038066(M)

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Fax

0471-2300509

Email

keralawomenscommission@yahoo.co.in

Bi /1945/2014/KWC

The Principal

S.C.M.S School of Engineering and Technology Karukutty, Ernakulam.

Sir/Madam,

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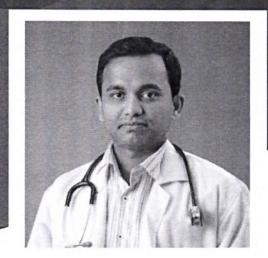
Thanking you,

Yours Sincerely,

Secretary

For Chairperson

SSET Women's Forum presents Workshop on "Breast Cancer Awareness"



Dr. SUKESH NAIR

Consultant Medical Oncologist St. Gregorios International Cancer Centre, Parumala

28 OCT 2021

07:00 PM IST Join on Zoom

Zoom link - https://bit.ly/SSETworkshop



- Accredited by





SCMS School of Engineering and Technology

Women's Forum of SSET

REPORT ON WORKSHOP ON BREAST CANCER AWARENESS

Date: 28th OCTOBER, 2021

The women's forum of SSET organized an online workshop on 'Breast Cancer Awareness' for the staff and students of SCMS group of institutions. The online session was conducted on October 28th, 2021 at 7.00 pm through Zoom and witnessed a participation of more than 80 attendees, including teaching and non-teaching staff and students of SCMS. The keynote speaker for the event was Dr. Sukesh Nair, Consultant Medical Oncologist at St. Gregorios International cancer Centre, Parumala. Mrs. Shobha Menon, a strong lady who defeated this deadly illness also addressed the gathering.

Ms. Vrinda V Gopal T, Assistant Professor, Department of ECE, welcomed the gathering. Dr. Sukesh Nair said that breast cancer is a life-threatening disease in females and the leading cause of mortality among women population. He said that if it is detected early, then there are better chances of recovery and the treatment will be less aggressive. He also added that the cancer develops to stage III or IV due to fear, ignorance and social disgrace among women. He talked about the signs and symptoms of breast cancer and also about the various screening methods used to detect it. He also talked about the healthy lifestyle that can be followed so as to reduce the risk of cancer development. The keynote talk was followed by an effective interactive session with the gathering. Mrs. Shobha Menon, shared her experiences on how she defeated this deadly illness.

The program concluded at 8.30 pm with a vote of thanks delivered by Ms. Sonal Ayyappan, Associate Professor, Department of CSE. The talk was highly informative and motivational.

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 15

Date of meeting: 22.08.2021

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Arshey M, Asst. Professor, CSE
- 4. Ms Devi Sreenivas, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Merlin Joseph S4 CE
- 2. Sreelekshmi A S2 EE

Key Points Discussed

1. Organize a webinar to create awareness about breast cancer in the moth of October 2021 which is being celebrated as Breast Cancer Awareness month.

The meeting concluded at 01:30 PM

Dr. Mini Tom
Women's Forum m-charge

Dr. Praveen Sal C. J Principal



SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY Vidya Nagar, Palissery, Karukutty, Kerala-683576, Ph No: 0484 2882900

Organised by Women's Forum SSET

Women Empowerment

≥International €





Dr. C Udayakala Writer, Orator, HOD of Malayalam Department, All Saints' College. Syndicate member of Sree Narayana Guru Open University

Date: 08th March, 2021

Time: 7:30 pm to 8:30 pm

Break*







SCMS School of Engineering and Technology

Women's Forum of SSET

REPORT ON WEBINAR ON WOMEN EMPOWERMENT

Date: 08th March, 2021

The women's forum of SSET celebrated the World Women's Day by conducting a webinar on the topic 'Women Empowerment'. The online session was conducted on March 8th, 2021 at 7.30 pm through google meet and witnessed a participation of around 50 attendees, including girl students and lady faculty of the college The program was hosted by Dr. Mini Tom, Professor, Department of Basic Science and Humanities, SSET. The programme was blessed with the presence of Dr. C. Udayakala as the resource person for the event. Dr. C. Udayakala is a writer and orator and currently works as the Head-of the Department (Malayalam) at All Saints' College, Trivandrum.

Dr. C. Udayakala began her talk by recalling the history behind women's day celebrations. In her perspective, the development of nation can be achieved truly with the empowerment of women. She said that the rules and schemes by the government alone cannot do good. Unless she realizes her potentiality, women cannot become empowered. She pointed out the potential of women and her capability to rise like a Phoenix bird in odd circumstances. She also cited examples from mythologies to depict that women are equally stronger as men and women could do wonders in all fields varying from science to politics. Women could excel in every sectors like men if she is properly nurtured. She quoted the examples of famous women icons around us who have set an example before us like Kalpana Chawla, Indira Gandhi, Malala Yousufzai. She urged the women to understand their self-worth. According to her, a self- sufficient and financially independent woman does not need to compromise her family life. The goal of women empowerment can be achieved truly with the support of family.

The program concluded at 8.30 pm with a vote of thanks delivered by Ms. Devi Sreenivas, Assistant Professor, Department of CE. The talk was truly an inspirational and motivational one and the thought of understanding our self-worthiness to lead a graceful life was inculcated in the mind of audience.

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 14

Date of meeting: 17.02.2021

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Arshey M, Asst. Professor, CSE
- 4. Ms Devi Sreenivas, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Merlin Joseph S3 CE.
- 2. Sreelekshmi A S1 EE

Key Points Discussed

- 1. Observed that the ladies rest rooms are properly maintained.
- 2. Student representatives were asked to see that hygiene is maintained in the campus and to inform any requirement in the campus to maintain healthy environment.
- 3. Organize a webinar on March 8th to celebrate International Women's day

The meeting concluded at 01:30 PM

Dr. Mini Tom
Women's Forum in-charge

Dr. Praveen Sal C. J Principal



SCMS School of Engineering & Technology Vidya Nagar, Palissery, Karukutty, Ernakulam - 683576, Kerala Organised by Women's Forum of SSET

On Growing Up Gracefully



Ms. Sudha Ajay

Associate Vice President, Augmedix, California based start up for wearable health care device

DECEMBER

FRIDAY

6 -7 PM

Join With: http://meet.google.com/cuy-jhfk-mjg

or scan:



Faculty Co-ordinator: Ms. Arshey M









"Sudha Ajay was born and resided a good part of her younger years in Bangalore where she completed her B-pharmacy, Post-Graduation in Hospital Management with AIIMS and worked in different verticals of the healthcare industry. She moved to Kerala in 2010 to take care of her aged parents as well as to take up a job in CSEZ-Kakkanad as General Manager of a Healthcare BPO where she served for 6 years. During this time she completed her Executive MBA at IIM-Kozhikode and went on to join a California-based Startup, Augmedix, a wearable healthcare device, service oriented company outsourcing its core service to business partners in the subcontinent. She currently works in the capacity of Associate-VP managing Business Partners in India and Sri Lanka.

Over the last 15 years, she has been actively involved in many types of social work apart from discussing and talking to young men and women at various platforms about various topics that subtly play a huge role in life . She has been the driving force behind organizing a marathon in Bangalore for the IT MNCs to raise funds for cancer patients as well as a high profile art exhibition with renowned artists for the same cause. These experiences brought her closer to interacting with youth and the ability to connect with youth at a much deeper level.

Her passion for talks arises from envisioning a world where youth can connect more deeply inwardly as much as outwardly, truly believing that each one of us has tremendous strength and energy that we need to find out purely by self-knowledge and introspection."

SCMS School of Engineering and Technology

Women's Forum of SSET

REPORT ON WEBINAR ON GROWING UP GRACEFULLY

Date: 11th December, 2020

A webinar on the topic "Growing up Gracefully" was organized for the girl students and lady faculty of the college by the women's forum of SSET. The online session was conducted on 11th December, 2020 through google meet and witnessed a participation of around 60 attendees. The program was hosted by Ms. Arshey M, Assistant Professor, Department of Computer Science, SSET.

Ms. Praveena Kamath, Assistant Professor, Department of EC, SSET introduced the resource person, Ms. Sudha Ajay to the audience. Ms. Sudha Ajay, an alumnus of IITM- Kozhikode is currently working as the associate vice-president of Augmedix, a California based start-up. Over the last 15 years, she has been actively involved in many types of social work apart from discussing and talking to young men and women at various platforms about different topics that subtly play a huge role in life. These experiences brought her closer to interacting with youth and the ability to connect with youth at a much deeper level.

Ms. Sudha Ajay began her talk by detailing the importance of living without prejudices that prevents us to be our real self. She presented a new way of thinking that would help us to be our true self. Deviating from the conventional mode of womanhood and living as a real human being would be the first step of growing up gracefully. Most of the Indian woman lives in the shackles created by society. There are several people who restrict woman by advising about the patriarchal notions that are prevailing in our society for long. As we are going into our real-life circumstances, every woman would have to go through nuances in experience and that would allow us to go through inward and outward conditioning. The limiting thoughts creates boundaries and fences throughout most woman's life. The fear of rejection prevents us from being the true self. Sudha Nair gave an example of a blooming flower as a metaphor to growing up gracefully. Being in the moment and enjoying the situations without a troubled mindset would help you to grow up gracefully was the key concept explained by her.

The program concluded at 7pm with an interactive session of the participants with the resource person. The talk was truly a remarkable one and the thought of believing in tremendous energy and strength in ourselves and the need of self-introspection was imparted to the students for leading graceful life.

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 576 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 13

Date of meeting: 07.12.2020

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Arshey M, Asst. Professor, CSE
- 4. Ms Devi Sreenivas, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Merlin Joseph S3 CE
- 2. Sreelekshmi A S1 EE

Key Points Discussed

- 1. The new student representative from Batch 20 was selected and given awareness regarding the working of Women's forum in the campus and about the sanitary vending machine installed in the college. She was asked to communicate the same to other girl students.
- 2. First year student representative was asked to identify girl students who are facing difficulties of any type so that they can be given proper guidance through the counseling cell.
- 3. Discussion on the activities of women's forum and programs to be organised for 2021.
- 4. Decided to organize a webinar in the month of December 2020.

The meeting concluded at 01:30 PM

Dr. Mini Tom
Women's Forum In-charge

Dr. Praveen Sal C. J Principal





SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 582

INVITED TALK JOURNEY OF A WOMAN ENTREPRENEUR

CELEBRATING INTERNATIONAL WOMEN'S DAY

By

Ms. Latha Parameswaran

(Director, Kottaram Group)

9th MARCH 2020 | 11:00 AM



Dr. Anitha G Pillai <anithagpillai@scmsgroup.org>

Fwd: International Womens Day Talk

1 message

Saira Joseph <saira_joseph@scmsgroup.org>
To: Dr Anitha G Pillai <anithagpillai@scmsgroup.org>

Fri, Jan 22, 2021 at 1:01 PM

Pfa details of talk and poster

----- Forwarded message -----

From: Saira Joseph <saira_joseph@scmsgroup.org>

Date: Tue, Mar 10, 2020 at 10:54 AM Subject: International Womens Day Talk To: <sanalpotty@scmsgroup.org>

Cc: Dr. Praveensal C.J. craveensal@scmsgroup.org>

International Womens Day was celebrated at SSET on 09'/03/2020 with a talk by Ms. Latha Parameswaran, Director, Kottaram Group on the topic 'Journey of a Woman Entrepreneur". Ms. Latha spoke on the importance of men providing the necessary opportunities for women to excel in their workplace and urged all the students and faculty to update themselves constantly. She also stressed on the need to face all challenges with courage while ensuring that ethical and moral values were not compromised. During the talk, Ms. Latha elaborated on the difficulties faced during the initial years of establishing the family business and how she and her husband achieved each milestone. It was a very engaging session that left the audience both elated and inspired.

Dr. Saira Joseph Associate Professor and HOD ECE Department SCMS School of Engineering and Technology Vidya Nagar, Palissery, Karukutty-683 576 Contact: 9846519453

Dr. Saira Joseph Associate Professor and HOD ECE Department SCMS School of Engineering and Technology Vidya Nagar, Palissery, Karukutty-683 576 Contact: 9846519453

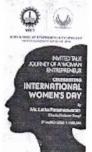
3 attachments



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womens day poster.jpg 197K

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY Vidya Nagar, Palissery, Karukutty P.O, Ernakulam- 683582

INVITED TALK- JOURNEY OF A WOMAN ENTREPRENEUR DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

SL.No	Name	Class	Signature
1	Parviathy Vinod	S4 CS2	time
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3	Praveona Kip	S4 CS2	Tum
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6	Aparna Rajan	St C61	Aparinghine
7	Ance Poly	84 CSI	Anni
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9	Gayathai S	S4 CS1	Gayston
10	Abhizami CA	34 cs1	Abhira
11	Amelin Denny	58 (SI	A
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13	Ann Maria	S8 CS1	
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CMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY Vidya Nagar, Palissery, Karukutty P.O, Ernakulam- 683582

INVITED TALK- JOURNEY OF A WOMAN ENTREPRENEUR

DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

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SL.No		Class	Signature
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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY Vidya Nagar, Palissery, Karukutty P.O, Ernakulam- 683582

INVITED TALK- JOURNEY OF A WOMAN ENTREPRENEUR DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

SL.No	Name	Class	Signature
1	Sahala V. H	SH RC	Qulala
2	Apara Sweeth Babu	SyEC	Apack
3	Rithu Raj TR	Syce	1000
4	Asmathi	S4EC	Ashiatry
5	Aneesha	SA EL	Ineusha
6	Lakshmi Divine-M	SAEC	della
7	Anus Lee ·S	SARC	0.
8	Karya Kaushna	S4 EC	Pri
9	Nisha Benny	Sy Ec	Make
10	Joslin Main Sajeev	S4 EC	which wie
11	Amilhar Sweph	SAEC	Varital
12	Dhawith Krothan	In the	et .
13	AKHIL PAULSON	548(
14	Savio David	SUEC	A CONTRACTOR
15	Vishmu M	SHEC	Juna
16	Alun Benni	54 EZ	Sluis
17	Ron Rommy	S4 EC	Port
18	Song Peter	S6 EC	Sonepelis
19	Ashwathy Ol. K	S6 6C	Lany
	Aishwazya	86 € C	Abuary
21	Sreelakshmi K.S	S6 € C.	The state of the s
22	Alryana K. Saga	SEEC	et was
23	Agatha Aji	\$6 €€	Agad Is a
24	Krishna Ruja M. J	\$6 €0	Peru.
25	Anagha Swith	\$6 €0	Anath
20	Janet Jalmy	" S6EC	Janet
27	Fathimathul Kilthing	SCEC	Father

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUK Vidya Nagar, Palissery, Karukutty P.O, Ernakulam- 683582 INVITED TALK- JOURNEY OF A WOMAN ENTREPRENEUR DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

SL.No	Name	Class	Signature
28	Viemaya-P	S8 EC2	254
29	Nowin-P.N	S8 EC2	Don.
30	Merin Pappachan	SEECZ	Klero.
31	Deepa Vavoghese	88 G C 1	DAK
32	Ann Rose Paiva	38 Ge1	Aus
33	Chythanya	58 EC1	Chy
34	Kushna-M	S8EC2	42
35	Daushana-H	S8 ECY	Defe
36	Athira Anilkumaer	SSECI	Phies
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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY Vidya Nagar, Palissery, Karukutty P.O, Ernakulam- 683582

INVITED TALK- JOURNEY OF A WOMAN ENTREPRENEUR

DEPARTMENT OF CIVIL ENGINEERING

SL.No	Name	Class	Signature
1	AVANTHIAK KIRAN		Avandites
2	IRENE ROSE SHYJU		Jun Red.
3	JESLIN MARIA JACOB	S2 CE	Johnny
4	MERLIN JOSEPH		Robert.
5	SHREVYA PRADEEP		Shage
6	ARCHANA VIJAYAN		ghen.
7	HAYA ABDUL MAJEED		Hayanga
8	ANU SHON	S6 CE 1	prolat.
9	ANJALY GOPAN		Maly
10	AMRUTHA KR		Andr
11	SANDHRA V S		Sandheys.
12	SANJU BYJU		Sarji
13	SHIFA EBRAHIM	S6 CE2	Complete
14	SHIFA NASRIN KS Veena Bina	-	Joen Jane
15	SHYAM VINODKUMAR Sapriya Babu		Jan Jan
16	AISWARYAJS Ayisha Astmal		1000
17	ANJALY S		Air .
18	CLAUDIA ANTO	S8 CE1	Chili-
19	DIYA DILEEP Jamshy Azer		and &
20	DRISHYA JOLLY		Daily-
21	SARA RACHEL JOHN		Brandsh.
22	JISHA SUMESH		14
23	NIVYA K	S8 CE2	N
24	JASMINE FATHIMA K H		Disort
25	KARISHNMA JAYASING		Beziehma
26.	Anya Muyali	" 58 CE-1	Joza
	d'a sura		"

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY Vidya Nagar, Palissery, Karukutty P.O, Ernakulam- 683582 INVITED TALK- JOURNEY OF A WOMAN ENTREPRENEUR

DEPARTMENT OF MECHANICAL ENGINEERING

ATTENDANCE SHEET- 09/03/2020							
SL.No	Name	Class	Signature				
1	Anagha Mohan	5-6/ME-I					
2	Goples Ganga	S-6/ME-T					
3	Dougthin Secram	5-6/ME-I					
4	Sighis the	5-6/ME-11					
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SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 12

Date of meeting: 21.01.2020

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Arshey M, Asst. Professor, CSE
- 4. Ms Devi Sreenivas, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Jeslin Merin Sajeev S4 EC
- 2. Merlin Joseph S2 CE

Key Points Discussed

- 1. Observed that the ladies rest rooms are properly maintained.
- 2. Student representatives were asked to see that hygiene is maintained in the campus and to inform any requirement in the campus to maintain healthy environment.

The meeting concluded at 01:30 PM

Dr. Mini Tom
Women's Forum In-charge

Dr. Praveen Sal C. J Principal

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 576 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 11

Date of meeting: 21.08.2019

Time: 01:00 PM

Venue

: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Arshey M, Asst. Professor, CSE
- 4. Ms Reenu Bose, Asst. Professor, EE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Jeslin Merin Sajeev, S3 EC
- 2. Merlin Joseph, S1 CE

Key Points Discussed

- 1. The new student representative from Batch 19 was selected and given awareness regarding the working of Women's forum in the campus and about the sanitary vending machine installed in the college. She was asked to communicate the same to other girl students.
- 2. First year student representative was asked to identify girl students who are facing difficulties of any type so that they can be given proper guidance through the counseling cell.
- The student representatives were asked to inform students to suggest name for women's forum at SSET.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Dr. Praveensal C.

Women's Forum In-charge

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 10

Date of meeting: 23.02.2019

Time: 01:00 PM

Venue

Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Arshey M, Asst. Professor, CSE
- 4. Ms Reenu Bose, Asst. Professor, EE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Jiya Benny, S4 CS1
- 2. Jeslin Merin Sajeev, S2 EC

Key Points Discussed

- 1. Deputed student representatives and faculties to attend Women's day celebration at Muttom Campus on March 10.
- Student representatives attended a talk by Dr. Yukio KaminoSenior Researcher and coordinator of organisation for industrial, Spiritual and cultural Advancement headquartered at TOKYO, Japan on March 19 at Muttom campus. He spoke on the relevanceof ecofeminism, a meeting between feminism and ecology in the modern context.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Dr. Praveensal C. J

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY - 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 9

Date of meeting: 24.08.2018

Time: 01:00 PM

Venue

: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

1. Dr. Mini Tom, Professor, BS & H

- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Diana P G Percy, Asst. Professor, CSE
- 4. Ms Tina Maria Sunny, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Jiya Benny, S3 CS1
- 2. Jeslin Merin Sajeev, S1 EC

Key Points Discussed

- 1. The new student representative from Batch 18 was selected and given awareness regarding the working of Women's forum in the campus and about the sanitary vending machine installed in the college. She was asked to communicate the same to other girl students.
- 2. Student representatives attended a talk on 'Know Your Rights' by MS. Anmol Kohli from Josh Talks with the objective to change the collective consciousness through an increased perceptiveness on gender- sensitive issues on July 16 at Muttom campus.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Dr. Praveensal C. J

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY - 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 8

Date of meeting: 22.02.2018

Time: 01:00 PM

Venue

: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Diana P G Percy, Asst. Professor, CSE
- 4. Ms Tina Maria Sunny, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Diya Dileep, S4 CE1
- 2. Jiya Benny, S2 CS1

Key Points Discussed

- 1. Deputed student representatives and faculties to attend Women's day celebration at Muttom Campus on March 10.
- 2. Observed that the ladies rest rooms are properly maintained.
- 3. To encourage greater participation of girl students in technical as well as cultural activities in the college.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Dr. Praveensal C. J

Women's Forum In-charge

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 576 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 7

Date of meeting

24.08.2017

Time: 01:00 PM

Venue

: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Diana P G Percy, Asst. Professor, CSE
- 4. Ms Tina Maria Sunny, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Diya Dileep, S3 CE1
- 2. Jiya Benny, S1 CS1

Key Points Discussed

- 1. The new student representative from Batch 17 was selected and given awareness regarding the working of Women's forum in the campus and about the sanitary vending machine installed in the college. She was asked to communicate the same to other girl students
- 2. Monitoring the cleanliness of washrooms in all blocks.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan

Principal

14

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 576 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 6

Date of meeting

: 21.02.2017

Time: 01:00 PM

Venue

: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

- 1. Dr. Mini Tom, Professor, BS & H
- 2. Ms Praveena S Kammath, Asst. Professor, ECE
- 3. Ms Diana P G Percy, Asst. Professor, CSE
- 4. Ms Tina Maria Sunny, Asst. Professor, CE
- 5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

- 1. Malavika Prakash, S4 CS2
- 2. Diya Dileep, S2 CE1

Key Points Discussed

- 1. Deputed student representatives and faculties to attend Women'sday celebration at Muttom Campus on March 10.
- 2. Monitoring of water facility in all wash rooms in all blocks.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY - 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 5

Date of meeting: 16.08.2016

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

1. Dr. Mini Tom, Professor, BS & H

2. Ms Praveena S Kammath, Asst. Professor, ECE-

3. Ms Diana P G Percy, Asst. Professor, CSE

4. Ms Tina Maria Sunny, Asst. Professor, CE

5. Ms Resmi M, Asst. Professor, BS & H

Student Representatives Present

Malavika Prakash, S3 CS2 1.

2. Diya Dileep, S1 CE

Key Points Discussed

1. The new student representative from Batch 16 was selected and was given awareness regarding the working of Women's forum in the campus.

2. Discussed the possibility of invited talks from eminent personalities on Women Empowerment in the campus.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY - 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 4

Date of meeting: 15.02.2016

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

1. Dr. Mini Tom, Professor, BS & H

2. Ms Praveena S Kammath, Asst. Professor, ECE

3. Ms Diana P G Percy, Asst. Professor, CSE

4. Ms Tina Maria Sunny, Asst. Professor, CE

5. Ms Resmi M, Asst. Professor, BS & H

Student Representative Present

1. Malavika Prakash, S2 CS2

Key Points Discussed

1. Discussed the working of Women's Forum in the campus.

2. Discussed academic matters of students.

The meeting concluded at 01:20 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 3

Date of meeting: 10.09.2015

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

1. Dr. Mini Tom, Professor, BS & H

2. Ms Praveena S Kammath, Asst. Professor, ECE

3. Ms Diana P G Percy, Asst. Professor, CSE (

4. Ms Tina Maria Sunny, Asst. Professor, CE

5. Ms Resmi M, Asst. Professor, BS & H

Student Representative Present

1. Malavika Prakash, S1 CS2

Points Discussed

1. Discussed the working of Women's Forum in the campus.

2. Addressed the issues faced by the girl students in both the college campus and hostel.

3. The student representative was informed about the installation of the sanitary napkin vending machine in the girl's wash room and an awareness was given regarding the usage of the machine.

4. The representative was also instructed to announce the same to other girl students.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683582 PHONE: 0484-2450330, 2451907 FAX: 91-484-2450508 E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

SSET/167/15-16/363/1746

03.09.2015

Spark Solution, Near Police Station, Mukkam, Kozhikode – 673 602. svsspark@gmail.com

Sirs.

Sub: Napkin Vending Machine

Ref: Your Qtn No: 0106 dtd 11.08.2015.

With reference to your offer cited above and all subsequent correspondence/discussions, we are pleased to issue this order as detailed below This order is subject to all the terms and conditions, shipping & documentation requirements stated / attached hereto.

PURCHASE ORDER

Description	Unit	Unit rate	Quantity	Extended price
Napkin Vending Machine – Vend 40	Nos	23500.00	2	47000.00
Charges: Delivery at SSET, Karukutty.				47000.00
(Description Napkin Vending Machine – Vend 40	Description Unit Napkin Vending Machine – Vend 40 Nos Charges: Delivery at SSET, Karukutty.	Napkin Vending Machine – Vend 40 Nos 23500.00 Charges: Delivery at SSET, Karukutty.	Description Unit Unit rate Quantity Napkin Vending Machine – Vend 40 Nos 23500.00 2 Charges: Delivery at SSET, Karukutty.

(In words): Rupees forty seven thousand only.

Tax & Duties: 14.5% extra.

Payment term: After delivery & installation.

Billing: Items shall be billed in the name of Director, SSET, Karukutty, Cochin 683582.

Delivery Date: immediate.

Guarantee: Supplier shall fully guarantee the material/equipments supplied free from defects in design, material or workmanship for a period of 12 months from the date of supply or as per manufacturer

whichever is higher.

FORMAT NO: PR 02

Thanking You, Yours faithfully,

MOHANAN V. K. MANAGER PURCHASE



INVOICE No. 30

Near Mathu Bazar, Afra Tower, Mukkam

Kozhikode, Kerala -673 602

Ph: 0495 6061600, 9744001600

Email: svspark@gmail.com

THE KERALA VALUE ADDED TAX RULES - 2005

FORM No. 8B (See rule 58(10)

RETAIL INVOICE

CASH / CREDIT

CST: 32110974663 C (Tax Payer's Identification Number)



Date 08 109 120 15

Name & Address of the buyer SCMS SCHOOL OF ENGINEERIGH ECHNOLOGY. VIDYO NAGAR, ERNAKULAN 04842450330 Cash Net Value Tax Quantity Gross Value Commodity / Item with Code Price Discount (8+9+10)No. of Tax Amount 8 5 1 3 6 10 2 9 Sanitary Napkin Vending Machine. Vend 40 SL. No. 4109 14.5 23500 SL. NO. 3866 2 47000 6815 53815 Both machines working demonstrated in the Muralidhana presence of Mr Muralidhana Chief warden of found to rieght Charge TOTAL ifty Four Thousand Six Handred Fifteen

E & OE

original for the buyer and duplicate to be retained with the seller

Marranty One year from the Invoice.

Authorised Signatory [With Status & Seal]

TIN: 32110974663



Near Mathu Bazar. Afra Tower, Mukkam Kozhikode, Kerala -673 602 Ph: 0495 6061600, 9744001600 Email: svspark@gmail.com

CST: 32110974663 C (Tax Payer's Identification Number)



THE KERALA VALUE ADDED TAX RULES - 2005

FORM No. 8B (See rule 58(10)

RETAIL INVOICE CASH / CREDIT

Date 16/10/2015 INVOICE No. 45 Name & Address of the buyer 5 5 E.T., Kayukutty, lochin 683582.

Ph. 0484 2623803

Unit Cash Rate Total Net Value Quantity Commodity / Item with Code Gross Value Price No. of Tax Discount (8+9+10)Amount 3 4 6 10 9 Napkin 5 3 1000 3000 150 3050 Jem Julio 112 ree Thousand Four Hundred Fifty Only. TOTAL

GRAND TOTAL IN WORDS

E & OE

Original for the buyer and duplicate to be retained with the seller

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY – 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 2

Date of meeting: 17.08.2015

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: General Wellness of girl students.

Faculty Members Present

1. Dr. Mini Tom, Professor, BS & H

2. Ms Praveena S Kammath, Asst. Professor, ECE

3. Ms Diana P G Percy, Asst. Professor, CSE

4. Ms Tina Maria Sunny, Asst. Professor, CE

5. Ms Resmi M, Asst. Professor, BS & H

Protomets

Student Representative Present

1. Malavika Prakash, S1 CS2

Key Points Discussed

1. Discussed the working of Women's Forum in the campus.

2. Addressed the issues faced by the girl students in both the college campus and hostel.

3. The student representative raised the requirement for sanitary napkin vending machine.

4. It was decided to inform the higher authorities about the requirement.

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY, KARUKUTTY - 683 582 WOMEN'S FORUM MINUTES OF MEETING

Meeting number: 1

Date of meeting: 03.08.2015

Time: 01:00 PM

Venue: Atrium

Agenda of the meeting: Formation of Women's Forum as per KTU Regulations.

Faculty Members Present

1. Dr. Mini Tom, Professor, BS & H

2. Ms Praveena S Kammath, Asst. Professor, ECE

3. Ms Diana P G Percy, Asst. Professor, CSE

4. Ms Tina Maria Sunny, Asst. Professor, CE

5. Ms Resmi M, Asst. Professor, BS & H

Student Representative Present

1. Malavika Prakash, S1 CS2

Key Points Discussed

1. Declared the formation of Women's forum at SSET as per the KTU regulations.

2. The student representative was instructed to make other girl students aware of the

rest room facility available in the campus.

3. It was decided to carry out the services of Women's Forum together with the services of the Internal Complaints Committee which was already formed in the college in the year 2014 (as per the guidelines received from Kerala Women's Commission)

The meeting concluded at 01:30 PM

Dr. Mini Tom

Women's Forum In-charge

Prof. M Madhavan



sset last name <sset@scmsgroup.org>

Request for arrangement of College Bus for IBM Interview

2 messages

Jayanand B < jayanand@scmsgroup.org>

ivion, Nov 22

Mon, Nov 22, 2021 at 1:06 PM

Sir

Out of the 36 students shortlisted for an interview by IBS to be held at Rajagiri Engineering College, 27 students have confirmed their participation. They have requested a college bus for travelling to the venue. Since they are asked to report at the venue by 9 AM, the bus needs to be started from 7.30 from the college. The following 11 hoteliers would be boarding the bus from the college and other students may board enroute.

- 1.Aswathy Rajan,
- 2. Swetha J S,
- 3. Gayathri S,
- 4. Sreeparvathi N K,
- 5. Vaibhav Nair,
- 6. Silpa PT,
- 7. Neeraj M,
- 8. Sherin K Aby,
- 9, Parvathy Vinod
- 10. Sananth K C
- 11. Nisha Benny

The list of students who have requested for college bus is attached herewith.

Necessary directions may be given to arrange a college bus.

Thanks and Regards,

Jayanand B, Placement Cell.



College Bus Requirement (1).xlsx 6K

Jayanand B <jayanand@scmsgroup.org>
To: SSET <sset@scmsgroup.org>

Wed, Dec 8, 2021 at 1:17 PM

[Quoted text hidden]



College Bus Requirement (1).xlsx

6K

Total shedents benefitted
from vaccunation deine on
19/11/2021 0=77-2
=75

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Vaccination Drive - 23rd November 2021

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2	A	GOPIKRISHNAN	SAU/8101/18	SCM18AU018	Second Dose	2	2
3	A	NESMAL P	SAU/8368/18	SCM18AU023	Second Dose	12.0	3
4	A	SREERAM P S	SAU/8091/18	SCM18AU030	Second Dose	959 3	4
5	A	VIGNESH S	SAU/8088/18	SCM18AU032	Second Dose		5
			VIL ENGINEERIN	NG	AX		
1	A	BHAVANA C R	SCE/8154/18	SCM18CE015	SECOND DOSE	Sawara CE 4	6
2	A	FARSANA A S	SCE/8163/18	SCM18CE018	SECOND DOSE	China e	7
3	A	KRISHNAPRASAD	SCE/8095/18	SCM18CE025	SECOND DOSE	(900)	8
3			R SCIENCE & EN		-		
		,		SCM18CS034	CECOND DOCE	1	9
1	A	GLORY ELIZABETH	SCS/8184/18		SECOND DOSE		10
2	A	JITHIN K V	SCS/8396/18	SCM18CS039	SECOND DOSE		10
		S7- COMPUTE	SCIENCE & EN	GINEERING II			
1	В	Suhail Ahmed	SCM18CS077	SCS/8212/18	Second		11
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1	A	ABHIRAM K T	SME/8206/18	SCM18ME004	SECOND DOSE		13
2	A	ABHIROOP	SME/8199/18		SECOND DOSE		
3	Α	ABIN ANTONY	SME/8263/18	SCM18ME007	SECOND DOSE	F- 40-	14
4	Α	AJAIKAPAT U	SME/8243/18	SCM18ME011	SECOND DOSE		15
5	A	ALBIN TOMY	SME/8373/18	SCM18ME014	SECOND DOSE	11	16
6	A	ALFIN MARTIN	SME/8324/18	SCM18ME015	SECOND DOSE	my " 8	17
7	A	ALPHIN SEBASTIA	SME/8394/18	SCM18ME017	FIRST DOSE		18
8	A	AMAL K R	SME/8339/18	5CM18ME019	FIRST DOSE	Mrs. d	19
9	A	ANAKH VALSAN	SME/8222/18	SCM18ME021	SECOND DOSE		20
10	Α	ANANDHU AJAY	SME/8342/18	SCM18ME022	SECOND DOSE	Mb(- 10	21
11	Α	ARUN RAJU	SME/8343/18	SCM18ME025	SECOND DOSE		22
12	A	BADAREEKRISHNA	SME/8354/18	SCM18ME030	SECOND DOSE	E 111	23
13	A	BHARATH J MENO	SME/8256/18	SCM18ME031	SECOND DOSE		24
14	A	BIBIN A M	SME/8247/18	SCM18ME033	SECOND DOSE		25
15	Α	ESTHER ALEXAND	E SME/8286/18	SCM18ME036	SECOND DOSE		26
16	A	GLEN ROBERT	SME/8285/18	SCM18ME041	SECOND DOSE	11	27
17	A	GOKUL NATH S	SME/8410/18	SCM18ME043	SECOND DOSE	Champter 12	28
		-	ANICAL ENGINE			1	-
1		_	_	Total	CECOND DOCE	3	20
_	В	JOSEPH JOHNSON		SCM18ME051	SECOND DOSE	3	29
2	В	LEON STANI SAM		SCM18ME055	SECOND DOSE	14 14	30
3	В	RENISH SUNNY	SME/8219/18	SCM18ME063	SECOND DOSE	15	31
4	В	SREEHARI E	SME/8213/18	SCM18ME074	SECOND DOSE	Shop 16	32
/accinat	tion Drive -	23rd Novemb	er 2021			Aller and the second se	
			100000000000000000000000000000000000000				
		SS- AUTO	MOBILE ENGIN	EERING			
Sl. No.	Batch	Student Name	Admission #	Register #	Dose (First/Second)	_	
1	S5 AU -B19	HARIKRISHNAN S		SCM19AU012	2nd - covishield	102 17	33
2	S5 AU -B19	ZAFAL MOHAMME		SCM19AU022	2nd - covishield	18	_
			IVIL ENGINEERI		and contained	1	34
		35- (NO.			-
			NIL	10.000			
		S5- COMPUTE	R SCIENCE & EN	IGINEERING I			
0.0					Second (first dose on	DAVAMA	
1	\$5 CS1	DELVIN M SHINOY	SCS/8519/19	SCM19CS044	31/8/2021)	9000	
		SS- COMPUTE	R SCIENCE & EN	GINEERING II		0 1	1
1	\$5 C\$2	Thoufique Aslan		SCM19CS111	24/08/2021	U wod	35 20
_	55 CS2	Sarod S Moothat		SCM19CS097	25/08/2021	100	36
2					, 50, 2022		

1	SSEE	SALMAN P Y	& ELECTRONICS EN SEE/8596/19	SCM19EE008	26/08/2021	Back 27	38
		S- ELECTRONICS &	COMMUNICATION	ENGINEERING I			
	CC CCC	Anand M	SEC/0632/10	SCM19EC004	Second(First dose on 27/08/2021)	DAF 23	39
1	SS ECE	Anand.M	SEC/8022/19	SCM19EC004	Second(First dose on	O MOR	
2	SS ECE	Hafis wazeer	SEC/8738/19	SCM19EC014	27/08/2021)	(con Law)	24
					(144)(A)		
		SS- MECH	ANICAL ENGIN	EERING	2.527		
			NIL				
ccina	tion Drive - 2	3rd Novembe	r 2021				
		S3- AUTO	MOBILE ENGINE	ERING		355.00	
No.	Batch	Student Name	Admission #	Register #	Dose (First/Second)		
1	2020-2024 AU	AFTHAB SALIM	SAU/8785/20	SCM20AU003	Eligible for second dose only at 30/11/2021 as he has taken TT on 12th November	Achao	25
-	2020 2024 444		5411/0043/30	504430411005	2021		41
3	2020-2024 AU	AMAL A HISHAM ABDUL SAL	SAU/8942/20 SAU/9161/20	SCM20AU005 SCM20AU010	SECOND SECOND	- Pola 26	41
3	2020-2024 AU		VIL ENGINEERIN		SECONO	Co	
1	2020-2024 CE 1		SCE/8963/20	SCM20CE001	SECOND	2	43
2	2020-2024 CE 1	GEO ANTONY	SCE/8965/20 SCE/8826/20	SCM20CE001	SECOND	Mary 25	
3	2020-2024 CE 1	ADEEBA T A	SCE/9096/20	SCM20CE023	SECOND	7 2	45
4	2020-2024 CE 1	ASWATHI S	SCE/8972/20	SCM20CE019	SECOND	1tealing	46
5	2020-2024 CE 1	ANJALIKS	SCE/8929/20	SCM20CE013	SECOND	Tribal 2	47
6	2020-2024 CE 1	DIYA JOSE	SCE/8821/20	SCM20CE027	SECOND	3	
-	3025 2027 02.1		, 355-, 60		Eligible for second dose only	1	-
7	2020-2024 CE 1	ADITYA HARI	SCE/8823/20	SCM20CE004	at 27/11/2021	3.	<
8	2020-2024 CE 1	DHANALAKSHMI	SCE/9130/20	SCM20CE025	Eligible for second dose only at 24/11/2021	33	3
	**************************************	The state of the s	VIL ENGINEERIN		1	7	
1	В	LAKSHMI V JAYAN	SCE/8937/20	SCM20CE035	second dose		49
3	8	MOHAMMED RAV		SCM20CE039	second dose	Aut 21	50
2	В	R KAVYA	SCE/9074/20	SCM20CE051	Second dose	Vax 3	51
	-		R SCIENCE & EN			70	
1	20	AISHA NAEEMA KI		SCM20CS001	Second		52
2	20	AMAL ZAMAN K	SCS/9162/20	SCM20CS016	Second		53
3	20	AMITH SONI	SCS/9178/20	SCM20CS017	Second	A. Hari 31	54
000			6 //6 E 6		1000 HM.		First dose on
4	20	NTONY AUSTIN C		SCM20CS029	Second		10 Sep-2021
5	20	ASWIN BABU	SCS/8910/20	SCM20CS039	Second	Burn 3	55
6	20	FAAIZ LATHEEF P A	SCS/8842/20	SCM20CS051	Second	Jana 3	3 56
7	20	AHMITHA FARHAT	SCS/9083/20	SCM20CS052	Second	1000	First dose on 10 Sep-2021
8	20	FATHIMA SAFNA P		SCM20CS054	Second	39	57
9	20	HISHAM A HASHIM		SCM20CS060	Second	40. 41	58
		S3- COMPUTE	R SCIENCE & EN	GINEERING II			
1	20	SREEDARSANA AJAY	SCS/8874/20	SCM20CS125	Second	\$1088cm 41	59
2	20	RAHANA P A	SCS/9147/20	SCM20CS101	Second	Subies 47	60
	S	5- ELECTRICIAL 8	& ELECTRONICS	ENGINEERING I			
					P. C.	Kim on	51 First dose
1	20	Sreelekshmi A	SEE/9046/20	SCM20EE008	Second	42	taken on 24/8/2021
		LECTRONICS &				9	
1	20	Antony petta	SEC/8953/20	SCM20EC010	Second	1	61
2	20	Saran Ullas	SEC/8954/20	SCM20EC033	Second	State: 44	62
3	20	GURUDUTT S PRABI		SCM20EC016	Second	Brown 4	63
4	20	Anagha K	SEC/8895/20	SCM20EC006	Second	(D) 4	64
5	20	Devapriya K S	SEC/8903/20	SCM20EC013	Second	9 4 4	65
6	20	Devika Shinith	SEC/8962/20	SCM20EC014	Second	4	8 66
7	20	Ridhul Joshy	SEC/8904/20	SCM20EC030	second	aux 4	67
8	20	Jiss KB	SEC/8902/20	SCM20EC020	second	247 50	68
0	19	Amal	See 8482	19 SCNEEO	of Selond	Aufra	69
11.	10	Penadeop MOHAMA ADIL	oen st	Elszo, hi	2	12	52
110	14	ADIL	V.A	Comi	GEE OUT SPON	1 200	23

10	20	Aditya jai	SEC/8999/20	SCM20EC004	Second			70	
		S3- MECH	ANICAL ENGIN	EERING I		0.	18		
1	Batch 20	AADHILSHAH SHANAVA	SME/8770/20	SCM20ME001	second	1.a	54	71	
2	Batch 20	GOVIND T V	SME/9002/20	SCM20ME027	second	An	55	72	
		S3- MECHA	ANICAL ENGIN	EERING II			- 1- 1- 1- (200)		
1	Batch 20	JOYAL THANKACHAN	SME/8811/20	SCM20ME037	second			73	a. ms cent
2	Batch 20	KRISHNA S A	SME/8976/20	SCM20ME039	second	W.	56		80 days as on 19.11.21 7
4	Batch 20	MOHAMMED JASEEM	SME/8754/20	SCM20ME046	second	-	57	74	- I from The
5	Batch 20	MUHAMMED HASEEB	SME/8795/20	SCM20ME047	second	113	58	75	due to
6	Batch 20	MUHAMMED IRFAN	SME/9129/20	SCM20ME048	second				76 days as on 19.11.21
7	Batch 20	SANKARDAS M S	SME/8774/20	SCM20ME055	second	Barry.	59	76	
8	Batch 20	VISHAL NALINAKSHAN	SME/9041/20	SCM20ME063	second	Die	Go	(C)	80 days as on 19.11.21 2 was sent from the due to comple 80 days as on 19.11.21 of 84
			S3 M. TECH						
SI. No.	Batch	Student Name	Admission #	Register #	Dose (First/Second)				
1	S3 CASE	Pooja Krishna P K	MTC/794/20	SCM20CECS14	23/8/21	alle	de	77	
2	S3 CASE	MUHAMMED LAMY	MTC/778/20	SCM20CECS11	30/8/21	Samo	.62	78	
			S3 MCA						
1	A	снітни к	MCA/671/20	SCM20MCA-2013	Second	200	63	79	State of the second
2	Α	SHILPA M	MCA/677/20	SCM20MCA-2025	Second	SWA	64	80	
	tion Drive -	23rd Novembe	r 2021						
/accina			S1 MCA						
/accinat			31 IVICA						
/accinat	Batch	Student Name	Admission #	Register #	Dose (First/Second)				

1 Samtech Environmental Pooja Girish MTE/777/20

2. Sy Civil 2

Rilna C. Bijoy

53 Civil 2

Muhamed Adhil 19

S3 CIVIL 2

MISHAL UNNI

S3 EC

ADITHYA. A.A

S3 EC

SHILPA KH

S3 EC

Adilya Jai

8. 55 EC

Dhanuja. k.A

9. 53 EE

Fathima. Musthaja.

10 . S C S

Kenos Vorghec

83 MIA

Joepaul & Poulose

8 53 ME

Jesnick. Pjaji

13. S3 ME

Athul Shaju. P

74

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY <u>CIRCULAR</u>

29th December, 2020

Commencement of Contact Classes - Guidelines

Contact classes for seventh semester will be held from 4.01.2021 to 16.01.2021 as per guidelines issued by KTU vide order KTU/ASST(ACADEMIC)/6490/2018 dtd. 23.12.2020.

- 1. Physical distancing of at least 6 feet to be followed.
- 2. Use of face covers/masks is mandatory and keep it in position at all times while in campus.
- 3. Hand gloves are compulsory.
- 4. Subject yourself to thermal scanning at entry point and cooperate with security staff.
- 5. Wash hands with soap.
- 6. Use hand sanitizers.
- 7. Maintain personal hygiene.
- 8. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing of used tissues properly.
- 9. Spitting in campus is strictly prohibited.
- Sharing of books, other learning materials, electronic gadgets, and eatables should be avoided.
- 11. Students having symptoms of fever, cough or difficulty in breathing should not come to college.
- 12. Crowding/gathering in campus will not be permitted.
- 13. Clean and hygienic conditions, as per safety and health advisories of the concerned government departments, are to be maintained by students at all places, including class rooms, laboratories, washrooms, libraries, eating space etc.
- 14. Wear ID cards while in campus.
- 15. Attendance for classes shall not be compulsory.
- 16. Declaration by parent should be submitted in the prescribed format.
- 17. Installation & use of Aarogya Setu App is advised.
- 18. The students living in containment zones should not attend the college. Students should also not visit areas falling within containment zones.
- 19. College bus will be available in the following routes and all students can avail the facility by payment of 50% of actual charges. Modality of payment will be informed later
- 20. Google form circulated for collecting your responses should be filled correctly.



BUS NO	STARTING PLACE & TIME	STOPPING POINTS
06	VYTILLA 7.00AM	Vytilla via Tripunithura, Karingachira, Kakkanad, HMT, Aluva Market.
07	ELAMKULAM 7.00 AM	GCDA, High Court, Palarivattom, Edapally, Kalamassery M. Office, Aluva companypady
16	TRICHUR 7.10A M	All stops from Trichur to College (Ollur via)
19	PARAVOOR 7.25 A.M	Paravoor via Kadungalur to College From Thottakattukara to college all stops
22	PERUMBAVOOR 7.45 AM	All stops from Perumbavoor to Angamaly
26	KODUNGALLUR 7.20 AM	All stops from Kodungalur to College

Harry

PRINCIPAL



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

CIRCULAR

Commencement of Contact Classes - Guidelines

29.12.2020

Contact classes for third semester M. Tech CASE & EE students will be held from 4.01.2021 to 16.01.2021 as per guidelines issued by KTU vide order KTU/ASST(ACADEMIC)/6490/2018dtd. 23.12.2020.

- 1. Physical distancing of at least 6 feet to be followed.
- 2. Use of face covers/masks is mandatory and keep it in position at all times while in campus.
- 3. Hand gloves are compulsory.
- 4. Subject yourself to thermal scanning at entry point and cooperate with security staff.
- 5. Wash hands with soap.
- 6. Use hand sanitizers.
- 7. Maintain personal hygiene.
- 8. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing of used tissues properly.
- 9. Spitting in campus isstrictly prohibited.
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- 14. Wear ID cards while in campus.
- 15. Attendance for classes shall not be compulsory.
- 16. Declaration by parent should be submitted in the prescribed format.
- 17. Installation & use of AarogyaSetu App is advised.
- 18. The students living in containment zones should not attend the college. Students should also not visit areas falling within containment zones.
- 19. College bus will be available in the following routes and all students can avail the facility by payment of 50% of actual charges. Modality of payment will be informed later.
- 20. Google form circulated for collecting your responses should be filled correctly.



BUS NO	STARTING PLACE & TIME	STOPPING POINTS
06	VYTILLA 7.00AM	Vytilla via Tripunithura, Karingachira, Kakkanad, HMT, Aluva Market.
Dī	ELAMKULAM 7.00 AM	GCDA, High Court, Palarivattom, Edapally, Kalamassery M. Office, Aluvacompanypady
13	TRICHUR 7.10A M	All stops from Trichur to College (Ollur via)
19	PARAVOOR 7.25 A.M	Paravoor via Kadungalur to College From Thottakattukara to college all stops
22	PERUMBAVOOR 7.45 AM	All stops from Perumbavoor to Angamaly
26	KODUNGALLUR 7.20 AM	All stops from Kodungalur to College



PRINCIPAL

NOTICE

29th December 2020

College bus facility will be available to all students by payment of 50% of actual charges for attending contact classes. For students who are using the facility only for 10 days in a calendar month need pay only 1/3rd of the actual charges.

PRINCIPAL

NOTICE

29th December 2020

STUDENTS WHO WISH TO ATTEND CONTACT CLASSES CAN AVAIL THE HOSTEL FACILTY BY REMITTING A NOMINAL RATE OF $\stackrel{7}{\text{TH}}$ SEMESTER STUDENTS (1 WEEK) AND $\stackrel{7}{\text{TH}}$ OTHER STUDENTS (3 WEEKS).

N.B. Students should produce certificate of negative result from RT-PCR test to stay in the college hostel. They should also carry the declaration certificate from the parent in the prescribed format and both of these should be handed over to the warden upon arrival. The certificate will be considered valid only if test is done within three days (72 hours) of producing the same.

PRINCIPAL

Student's Welfare Committe

Minutes of Meeting (Odd Semester - 2019)

Date

:02/09/2019

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members		AT .
Dr. Venu P	:	Dean Student Affairs
Ms. Surya K A		Assistant Prof., Basic Sciences
Mr. Noel Joseph Gomez	:	Assistant Prof., ME
Ms. Priya Venugopal	:	Assistant Prof., EE
Ms. Bini Omman	:	Assistant Prof., CS
Ms. Parvathy R	:	Assistant Prof., EC
Mr. Silpa P C	:	Assistant Prof., CS
Student Members		
Allen Shaju Alen	Rogi	AU 1
Anusaee. K.V down	00	ST-CE1
ABHIRAMIK Ab	wik.	ST-EC1
GAUTAM. C DEKHAR	201	SA-MEI
Adaish P	2/	ST EE

MINUTES OF MEETING

- Taking into consideration request from students it was decided to hold Onam celebration for one whole day
- Students were found to skip meals, and it was decided to conduct Poshan Abhiyan to make students aware of nutrients value, in connection wth Golden Jubilee of NSS.
- Students requested for bus availability to attend online test scheduled by Infosys at SSET on 2nd Oct 2019 and also for attending KTU tournaments at various institutions.

Dr. Venu PDean Student Affairs
SSET, Karukutty

From, . Shahanas V.N Union Vice Chairperson SSET 28/10/19 30, The Paincipal SSET Sousject: Request letter to provide transportation facilities Respected Sir, I kindly request you to provide transpolation facilities towards the Jeissus on, 29,30th and 31st of October after cpm for Union day exercing. No. of Students: 20 Yours faithfully. For union day Drogonmes precetise Shahanas. V. N Dr. Venu. P

29.10.19.

A. 1. 1.

Note

As part of the on campus recruitment drive to be conducted by **Infosys Limited** on 2nd and 3rd October 2019 for 2020 passout batch B.Tech, M.Tech-300 eligible students, at our campus, five college buses may be arranged to attend the online test on 2nd October 2019.

Reporting time: 8.30 a.m.

Five college buses may be scheduled as per the route given below on 2nd October 2019.

At 7.00 a.m in the route Thoppumpady- Vytilla-Palarivattom-Edapally-Aluva-SSET

At 7.20 a.m in the route Paravur-Kadungallor-Thottakkattukara-Angamaly-SSET

At 7.55 a.m in the route Perumbavoor-Kalady-Angamaly-SSET

At 7.20 a.m. in the route Kodungallur-Mala-SSET

At 7.10 a.m. in the route Thrissur- Amballur-Kodakara-SSET

Students from intermediate stops can board the college bus from the scheduled route nearest stops.

Dr. Varun G. Menon

Executive Officer - Corporate Relations

28.09.2019

A 1.

Jith J

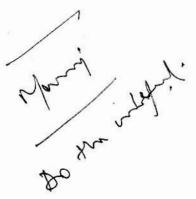
Asst. Director

Physical Education, SSET

To

The Principal

SSET



Respected Sir,

Subject: Request for Bus

Permission may be given to allot college bus for SSET Volleyball Men's and Women's team for participating APJAKTU D ZONE Volleyball Tournament at MACE , Kothamangalam on 27^{th} Sep 2019.Kindly do the needful.

26/9/7.

Thanking You

Yours Sincerely

Jith J

Asst. Director

Physical Education

SSET

Note

The pooled recruitment drive by M/s Digitalcore Technologies, selection process is scheduled to conduct at Rajagiri School of Science and Technology, Kakkanad on 2nd November 2019 (Saturday).

Considering the request from our students, one college bus may be arranged from our college to Rajagiri for their to and fro transportation requirement. College bus may leave our college by 7. a.m. and will be back after the process.

Dr. Varun G Menon

Associate Professor-Computer Science Engineering

Corporate Relations and International Collaborations-in charge

From, Shaharas. V.N Union vice chairperson SSET 28/9/19 The principal SSET Subject: To avail transportation facility to Theissur Respected sir, I hereby request you to provide transportation facility to Thaissus on 30/9/19 of 6:30pm as kTU D-zone kabbadi tournament being held on that day. Thanking You.

Yours faithfully,

Shahanas. V.N.

Girl Please Je Herredton J.T.H. J.

Note

As part of the pooled recruitment drive by M/s IBS Software Services, selection process is scheduled to conduct at Federal Institute of Science and Technology, Mookkannoor on 23rd November 2018(Friday).

Considering the request from our students, one college bus may be arranged from our college to FISAT leaving the college by 7.45 a.m. and will be back after the process.

Dr. Varun G. Menon

Executive Officer - Corporate Relations

21.11.2018

Note

As part of pooled recruitment drive by M/s Mitsogo Technologies, selection process is scheduled to conduct at Federal Institute of Science and Technology, Mookkannor on 14th November 2018 (Wednesday).

Considering the request from our students, one college bus may be arranged from our college to FISAT for their to and fro transportation requirement. College bus may leave our college by 9.30 a.m. and will be back after the process.

Dr. Varun G Menon

Associate Professor-Computer Science Engineering

Corporate Relations and International Collaborations-in charge

2 Bu

Student's Welfare Committe

Minutes of Meeting (Even Semester - 2019)

Date

:04/02/2019

Time

: 12.45pm to 01.15pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members		
Dr. Venu P	:	Dean Student Affairs
Ms. Surya K A	:	Assistant Prof., Basic Sciences
Mr. Noel Joseph Gomez	:	Assistant Prof., ME
Ms. Priya Venugopal	:	Assistant Prof., EE
Ms. Bini Omman		Assistant Prof., CS
Ms. Parvathy R		Assistant Prof., EC
Mr. Silpa P C	:	Assistant Prof., CS
Student Members		
Allen Shaju	Ver bois	AU 1
Anusque k.V (AmsQl	S1-CE 1
ABHIRAMI'K	Abolic.	S7-EC1
GAUTOMIC SECULAR	Car	S. MEI
Adarsh P	Av	TEE'

MINUTES OF MEETING

- Taking into consideration undue delay faced in road travel class timings were revised at start of semester in Jan 2019 based on several requests from students. Students opinion was taken after one month of running the new timings and was found satisfactory.
- To promote and to provide platform for students for extracurricular activities for the students, it was decided to initiate intra mural badminton between various institutes of SCMS in addition to Vipanchika a regular cultural event.

Dr. Venu PDean Student Affairs
SSET, Karukutty

Note

As part of the pooled recruitment drive by M/s Gadgeon, an selection process is scheduled to conduct at Rajagiri School of Engineering and Technology, Kakkanad on 15th October 2018(Monday).

Considering the request from our students, one college bus may be arranged from our college to Rajagiri leaving the college by 8.00 a.m. and will be back by about 12.30 pm.

Dr. Varun G. Menon

Executive Officer - Corporate Relations

13.10.2018

Kan Share



Manojkumar R <manojkumarr@scmsgroup.org>

NPTEL- Oct 7th Exam bus route

1 message

Dr.Sheeja Janardhanan <sheejajanardhanan@scmsgroup.org> Fri, Oct 5, 2018 at 12:23 PM To: Mini Tom <minitom@scmsgroup.org>, remya hrishikesh <remyar007@gmail.com>, Divya Nath <divyanathk@gmail.com>, Shereena Gafoor <shereena@scmsgroup.org>, lakshmibabu@scmsgroup.org, jayalakshmi@scmsgroup.org, ATHUL JYOTHIS <athuljyothis18@gmail.com>, ALEN ANTONY <alanantony341@gmail.com>, ALAN E J <alanejedappilly@gmail.com>, ARJUN G KRISHNA <arjungkrishna288@gmail.com>, ELSA ANTONY K <elsaammu16@gmail.com>, JYOTHIKA S PHILIP <jyothikasphilip@gmail.com>, A J JAYESH <jayeshred20@gmail.com>, priyavenugopal@scmsgroup.org, "Vinoj P.G." < Vinojpg@scmsgroup.org>, prasiharee@qmail.com, NITHIN K <nithinkarakurussi@gmail.com>, deepas@scmsgroup.org, susmi@scmsgroup.org, anjus7090123@gmail.com, ABHIJITH S PRASAD kannanmeppallil@gmail.com, jyothikrishnamv@gmail.com, HARI KRISHNAN kannanmeppallil@gmail.com, jyothikrishnamv@gmail.com, HARI KRISHNAN kannanmeppallil@gmail.com, jyothikrishnamv@gmail.com, SHANID T N <shanidgulan96@gmail.com>, chelsamariam@scmsgroup.org, M AKARSH <akarsh2868@gmail.com>, "SAURAV D. BAVAR" <sauravbavar@gmail.com>, SHANARAJ V K <iamshanashan@gmail.com>, Benrose Prasad <benroseprasad@gmail.com>, KURIAN PAUL <kurianpaul10@gmail.com>, THOMSON N K <thomsonnkmeloor@gmail.com>, viji@scmsgroup.org, ADARSH VISWANATH <adarshviswanath1998@gmail.com>, Jerry Kuriakose <jerrykuriakose@gmail.com>, SREEKANTH K S <sreeandshiva@gmail.com>, Darsana K Chitaranjan darsanakc@gmail.com>, RAWDHA ASSAINAR <rawdha.assainar@gmail.com>, nikilskumar4444@gmail.com, RESHMA ADHAKRISHNAN <reshpkrish3377@gmail.com>, devikajayaram97@gmail.com, T SREEJITH <tsreejith999@gmail.com>, NIRMAL JOSE <nirmaljoe14@gmail.com>, jestinpaul96@gmail.com, SABEENA SANDRA <sandrasaval11@gmail.com>, VIVEK M M <vivekmm76@gmail.com>, iamsreevidyas@gmail.com, PARVATHY HARISH <parvathyharish97@gmail.com>, AMAL JOHNSON <amaljohnsonkannampuzha@gmail.com>, Koshy Joseph P <koshy@scmsgroup.org>, NANDAGOPAL M NAIR <nandagopalmnair7@gmail.com>, SANJU BHASKAR K S <sanjusindhuraj@gmail.com>, lakshmicr@scmsgroup.org, parvathysandhya29@gmail.com, TINA MARIA KURIAN <mtinu12@gmail.com>, VIJITHA V N <vijithapattath@gmail.com>, SRUTHI RAJAN <sruthi.rajann@gmail.com>, AASHIK SALIM <aashiksalim97@gmail.com>, ALFRED LONAPPAN <alfredlonappan12@gmail.com>, PRANAV PRAKASH <pranavprakash997@gmail.com>, rajathomasm734@gmail.com, ANJANA PRAKASH PATTERI <anjanaprakash000@gmail.com>, SRUTHI HARIKUMAR <sruthiharikumar123@gmail.com>, lakshmipriya@scmsgroup.org, GNANA SURIYA S <letters2suriya@gmail.com>, "Deepa K." <deepak@scmsgroup.org>, Dayu Percy <dayupercy@gmail.com>, deepur@scmsgroup.org, tinamariasunny@scmsgroup.org, shwethamarysam@gmail.com, RITHESH K THOMAS <ritheshkthomas@gmail.com>, SHIFAS V H <shifasmonu2020@gmail.com>, RISVAN T M <risvantmajeed.17@gmail.com>, Reenu Bose <reenubose@scmsgroup.org>, Sreeja Rajesh <sreejarajesh@scmsgroup.org>, sajith m p <sajithmp97@gmail.com>, VYSAK K S <vysakksreenivas@gmail.com>, "shilpa p.c" <shilpapavi@gmail.com>, THAPAS SADHEESH KUMAR <thapasmanchady@gmail.com>, Binu John <binujohn86@gmail.com>, SHREERAM R <shreeramcbe@gmail.com>, Sebastian Jacob <seban305@gmail.com>, T S SREEJITH <sreejithoknow@gmail.com>, Sajith Jayasankar <sajith.ej@gmail.com>, ARJUN HARI <arjunharikkm@gmail.com>, ASWINCHAND P P <ppaswinlatha@gmail.com>, akshay rai Vr <raivrakshay@gmail.com>, ARJUN B V <arjunkrishna01234@gmail.com>, KALEESWAR S <kaleeswar666@gmail.com>, Abhijith anil kumar m <abhijith.anil@gmail.com>, MUHAMMED NIYAZ NA azs2198@gmail.com>, ARUNJITH K R <aruvi67@gmail.com>, JINU MANOJ <jinumanoj12@gmail.com>, Leo Yohannan <leoyohannan6286@gmail.com>, Muhammad Fayiz <nkmfayiz@gmail.com>, IGNACIOUS CHERIAN <ignaciouscherian123@gmail.com>, SHERIN PHILIP <sherinphilip3@gmail.com>, maheshchandrababu97@gmail.com, Kiran Ak <kiranak111@gmail.com>, ROSE MARY JOY <rosemaryjoy1997@gmail.com>, MUHAMMED MUHSIN N A <muhzin524@gmail.com>, DONI RAJU <doniraju111@gmail.com>, FAHAD ABDUL WAHID <fahadwahid96@gmail.com>, lakshmi lachu <lakshmilachu010@gmail.com>, CHAITHRA C V <cvchaithra50@gmail.com>, NIDHUNA C <nidhunacheriyedath@gmail.com>, ASWIN C <aswin4054@gmail.com>, FREDY C JOSE <fredycheerakathil@gmail.com>, ALEX BABY https://doi.or/10.1016/j.vaisu97@gmail.com, VAISAKH J <j.vaisu97@gmail.com, ARAVIND BABU P R <aravindba50@gmail.com>, sanjuanna@scmsgroup.org, SHRADHA AJITH <shradhaajith@gmail.com>, SREELAKSHMI M G <sreelakshmimanattu@gmail.com> Cc: "Dr. Praveensal C.J." crayeensal@scmsgroup.org>, "Dr. Anitha G. Pillai" <anithagpillai@scmsgroup.org>, VENU P

Dear Candidates

A college bus is being arranged for the students attending the NPTEL exam on Oct 7th 2018 at MBITS, Kothamangalam Center. The route of the bus will be

SSET, Karukutty (start point) via Angamaly, Kalady, Perumbayoor, Asamannoor,

<venu@scmsgroup.org>, "Manoj Kumar R :: SSET" <manojkumarr@scmsgroup.org>

MBITS, Kothamangalam (end point)

The bus will leave SSET at 6:30 AM and return from MBITS, Kothamangalam at 5:15 PM after the completion of afternoon session exams.

All interested faculty candidates can also avail this facility from the prescribed route.

Student's Welfare Committee

Minutes of Meeting (Odd Semester - 2018)

Date

: 05/10/2018

Time

: 1.15pm to 1.45 pm

Venue

: Conference Room, First Floor, Administrative Block

Committee Members:

Faculty Members				
Dr. Venu P	9	AC.		
Ms. Surya.K. A, Assistant Professor BS& H				R
Mr. Noel Joseph Gomez, Assistant Professor, ME		Col.		
Ms. Priya Venugopal, Assistant Professor, EE	,	ex.	1 =	
Ms. Bini Omman, Assistant Profess CS	or,	And I		
Ms. Parvathi.R, Assistant Professor, EC	Q	anathano		
Ms. Shilpa P C, Assistant Professor, CS		00	8 N	
Student Members				
NIVEDITA B	De.			
JUBY MARIAM BOBAN	July	M. Tech (CASE)	
ABHINAV.A.R	TF-	B. Tech	(ST ME)	
GIAYATHRI JAYAKUMAR	questr	B. Tech	(55 es)	
Shun chesian	Aus.	B. Tech	(S,-AU)	-
Rainfal. C.S.	Zwift	B. Tech	(ST-CSE)	
AISWARYA MENON	Count	MITECH	(53-CS15)	

MINUTES OF MEETING

- Mr. Eby Paulachan of 7 ME1 met with an accident. Considering the financial background of the student help to be provided.
- Ms. SS of S7 EE need help to continue with her studies
- Students who lost library book, library cards, ID cards etc. will be duly considered and their fines waived off.
- Staff who were affected by floods will be provided with financial help
- The faculty/ students in Chalakudy and Paravur area who need help in water testing of wells will be extended facility of Environmental Engineering

lab.

- Students who need separate menu because of health problems will be cared for.
- All additional repairs other than what was completed during the semester break requested by hostelers will be duly undertaken with proper coordination by the campus supervisor and Purchase Manager.
- Considering the requests from students of Vaduthala region bus facility will be provided in that route.
- Additional coaches appointed for Volley Ball, Basket Ball and Kabbadi players.
- Teachers to accompany the students going for sports meet.
- Transportation facility for all students going for pool placement

Dr. Venu P

Dean Academics

Student Affairs

NOTICE

In view of the request received from students and staff of HIGH COURT Junction area it is proposed to operate the college bus (No:8) from HIGH COURT junction instead of Palarivattom. Interested students and staffs are requested to register their names at the reception counter on or before 16th AUGUST, 2018. Please find given below fair stages of new proposed bus route.

SL. No	BOARDING POINT	Amount
1.	High Court Junction	Rs1975/-
2.	Kacherippady	Rs1920/-
3.	Ernakulam North Bus stop	Rs1920/-
4.	Lisie Junction	Rs1920/-
5.	Kaloor	Rs1920/-
6.	Deshabimani Junction	Rs1865/-
7.	Jawaharlal Nehru Stadium	Rs1865/-
8.	Palarivattom	Rs1865/-

Principal

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Vidya Nagar, karukutty, Palisserry - 683 544

LADIES HOSTEL GRIEVANCE REDRESSAL COMMITTEE

Minutes of the First Meeting held on March 9, 2017 at Seminar Hall I, Administrative Block

Prof. M. Madhavan, Director

Dr. Praveensal C. J., Vice Principal

Dr. Anitha G. Pillai, Dean- Academic Affairs

Dr. Venu P., Dean - Student Affairs

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SI. No.	Name of Student	Semester & Branch	Signature
1	Deepthi G.	S8 CS	8 ept
2	Archana K. S.	S8 CÉ	Α
3	Khansa Abdulla	S6 CE	Kahin
4	Shwetha Suresh	S6 CS	¥.
5	Nivedita B.	S4 EC	thr.
6	Sreya Das P.	S4 EE	25 mily
7	Ashna S. Siraj	S2 CE	Angua -
8	Careena Merine Jojius	S2 CE	Cartein
9	Athira Raj	S4 B. Arch	٨
10	Varada Unni	S4 B. Arch	A

Minutes of Students welfare Committee Meeting

Date : 16/08/2016

Time : 11:45 am to 12:30 pm

Venue: Central Courtyard, Administrative Block

Students' Welfare Committee Members:

Faculty Members	Signature
Dr.Meril George, Professor, CE : Chairma	an
Mrs.Surya.K.A., Assistant Professor, Maths	
Mr. Noel Joesph Gomez, Assistant Professor, ME	Callente
Mrs. Priya Venugopal, Assistant Professor, EE	Vact.
Mrs.BiniOmmen, Assistant Professor, CS	Bini
Ms.Parvathi.R., Assistant Professor, EC	on leave.

Major decisions:

To make students aware of various scholarships, financial support schemes of government and other funding agencies

Minutes of Students welfare Committee Meeting

Date : 15/02/2016

Time : 11:45 am to 12:30 pm

Venue: Central Courtyard, Administrative Block

Students' Welfare Committee Members:

Faculty Members	Signature
Dr.Meril George, Professor, CE : Chairman	Cillera
Mrs.Surya.K.A., Assistant Professor, Maths	
Mr. Noel Joesph Gomez, Assistant Professor, ME	hollows
Mrs. Priya Venugopal, Assistant Professor, EE	Took .
Mrs.BiniOmmen, Assistant Professor, CS	Raw
Ms.Parvathi.R., Assistant Professor, EC	on leave

Major decisions:

Initiate the formation of literary and arts club.

The following clubs were formed

- 1. Music Club-Faculty in charge Ms. Jaisha chacko
- 2.Debate and Literature Club- Faculty in charge Ms.Santhama P.C
- 3. Drama Club- Faculty in charge Mr. Vipin Raj

Minutes of Students welfare Committee Meeting

Date : 10/11/2015

Time : 11:45 am to 12:30 pm

Venue: Central Courtyard, Administrative Block

Students' Welfare Committee Members:

Faculty Members	Signature
Dr.Meril George, Professor, CE : Chairm	ian (1)
Mrs.Surya.K.A., Assistant Professor, Maths	
Mr. Noel Joesph Gomez, Assistant Professor, ME	hollows
Mrs. Priya Venugopal, Assistant Professor, EE	W.F.
Mrs.BiniOmmen, Assistant Professor, CS	Bini
Ms.Parvathi.R., Assistant Professor, EC	Onleave

Major decisions:

Encourage and support student participation in curricular and co-curricular activities.

Talented students from various disciplines are sorted out with the help of class advisers and their participation is encouraged

Minutes of 1st Students welfare Committee Meeting

Date

: 07/08/2015

Time

: 11.45 am to 12.30 pm

Venue

: Central Courtyard, Administrative Block

Students' welfare Committee Members:

Faculty Members		Į.	Signature
Dr. Meril George, Professor,CE	:	Chairman	(Was
Mrs.Surya.K.A, Assistant Professor, Math	ns		385
Mr.Noel Joseph Gomez, Assistant Profess	sor,ME		hoelsma
Mrs.Priya Venugopal, Assistant Professor	,EE	1	and a
Mrs.Bini Omman, Assistant Professor, CS	3		Bini
Ms.Parvathi.R, Assistant Professor, EC		8 2	Paswatt.

Major decisions:

Faculty advisors to make students aware of the facilities in the institution and encourage use of facilities like extended library timings, central computing facility etc.